

Tolleshunt D'Arcy Parish Council

Minutes of the Tolleshunt D'Arcy Parish Council held on Tuesday 25th. October 2016 at 7.30pm in the Village Hall

Present: Cllr R. Dent - Chairman (RD)

Councillors: L. Barwick (LB), D. Cook (DC), G. Munson (GM), J. Smith (JS) & Kevin Money (Parish Clerk)

There were also 2 members of the public present

1. The Chairman welcomed everyone to the meeting

JS informed Councillors that Cllr J. Birkin is now rehabilitating well. His stroke has not affected his speech. Unfortunately, it was a physical stroke. Cllr J. Birkin is undergoing physiotherapy. JS said that Jack is still Jack, however, he cannot stand yet. His home is being converted in readiness for his homecoming.

2. **Apologies for absence** were received from District Councillors M. Thompson, E. Bamford, Cllrs J. Birkin & R. Scott

3. Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-pecuniary interests relating to items on the agenda

JS declared a non-pecuniary interest in planning application **Tudwick Road application** but would not leave the meeting

4. Public Participation Session

The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed

Mrs Peel informed Councillors that when her family conveyed the land to PC it was bought for a shilling. The footpath must be closed one day during the year by order of the footpath. The PC is to close the footpath with a notice. JS to undertake to make a sign, erect it and place it up at both ends of footpath. The sign is to be placed in position for 1 day only.

5. To approve the Minutes of the last meeting of Tolleshunt D'Arcy Parish Council

To receive and agree the minutes of the last meeting held on Tuesday 27th. September 2016
Cllr JS proposed and Cllr LB seconded that the minutes are a true and accurate record of the meeting. **This was agreed unanimously**

6. Matters arising from the previous minutes

Item 13 – RD has looked at costings. The cost being £54 per metre with the length of the fence being about 100m

Item 17 – RD presented the £100 donation cheque to the school at their Halloween party. The school was very grateful

Item 19b – Carried forward to agenda

Item 19c - Waiting for a reply

7. Play Area Equipment State and repair Costs

See item 12b on the agenda

8. Planning Applications:

LDP/MAL/16/01083 – PP-05490456 - Tanglewood Brook Road Tiptree
Claim for lawful Development Certificate: convert garage to additional bedroom
TDPC Decision: No objections

FUL/MAL/16/01102 PP-05519010 - Barn Tudwick Farm Tudwick Road Tolleshunt D'Arcy
Change of use and conversion of barn to form single dwelling house (renewal of FUL/MAL/13/00689)
Comments to MDC by 12.11.16
TDPC Decision: No objections (JS abstained from voting)

9. Decisions made by MDC

TCA/MAL/16/00980 Elder House 7 North Street Tolleshunt D'Arcy
T1 Walnut - Lift crown to a height of approximately 3m from ground level.
Remove first lateral branch completely. Thin crown by 10% - 15%. T2 Maple - Re-pollard. T3 Poplar - Re-pollard. **ALLOWED TO PROCEED**
TCA/MAL/16/00981 Darcy Hall Church Street Tolleshunt D'Arcy
T1 Yew - Remove 3m of overhang over roof of Darcy Hall. T2 Stone Pine - Fell.
T3 Pinus Panea - Remove limb 10&39; above ground level facing Church.
ALLOWED TO PROCEED

10. Appeal Decisions:

OUT/MAL/16/00295
Land adjacent to Dalkeith Kelvedon Road Tolleshunt D'Arcy
An appeal has been made to the Secretary of State against the Council decision to refuse to grant planning permission. Appeal ref. no. APP/X1545/W/16/3156877

11. Finance:

| Credit Received: Nil | | | | | |
|----------------------|-----------|--|-----------------|---------------|-----------------|
| Chq No | Inv. No | Payee | Cost | VAT | Total |
| 101550 | Oct '16 | Kevin Money Clerk salary | £ 279.80 | £0 | £ 279.80 |
| 101551 | Oct '16 | HMRC payment | £ 70.00 | £0 | £ 70.00 |
| 101552 | EX0255 | PKF Littlejohn – External Auditor | £ 200.00 | £40.00 | £ 240.00 |
| 101553 | 4905 | BONZ – Recreation ground | £ 433.00 | £0 | £ 433.00 |
| 101554 | PAB/16 | PAB Accountancy Services | £ 90.00 | £0 | £ 90.00 |
| 101555 | 731867 | Wickstead Playgrounds – Inspection and detailed analysis of risk | £ 60.00 | £12.00 | £ 72.00 |
| 101556 | 198.16/17 | Diane Malley Payroll Administrator | £ 34.00 | £0 | £ 34.00 |
| 101557 | 05.10.16 | HMRC outstanding payment | £ 205.85 | £0 | £ 205.85 |
| | | Total: | £1372.65 | £52.00 | £1424.65 |

Cllr JS proposed and Cllr LB seconded that the above payments be authorised.

This was agreed unanimously

a. The RFO circulated to Councillors the current Bank reconciliation and Budget figures for 2016/17

b. The RFO circulated to Councillors his recommendations for the 2017/18 Budget and Precept figures. Councillors agreed to finalising these figures at the November meeting. RD asked Councillors to email the RFO with their comments and suggestions before the November meeting.

12. Representative reports

a. Burial Ground

The clerk gave a report on the burial ground and asked if the hedges can be trimmed back. This was agreed by Councillors. The clerk also informed Councillors that there had been a burial and 2 interments since the last meeting.

b. Recreation Ground

Following the MDC enforcement letter regarding Tree Works at the recreation ground RD had been in contact with a Arboricultural Consultant and following his email the recommendations was discussed by Councillors.

JS proposed to accept Mr. Moore’s’ offer and to allocate £500 to prepare report. LB seconded the proposition. **This was agreed unanimously**

GM said that the PC should not have been put in such a difficult position.

JS stated that this mistake will not happen again.

GM thinks that recreation grants should be obtained to undertake any future works and he agreed to seek grant funding for such projects.

GM agreed to obtain grants for the fencing

RD to talk to Claire Saye to find out what grant she has applied for?

Maypole – GM to seek a grant to have the works completed. GM has already obtained one quote and RD asked GM to obtain two more quotes.

GM asked for this fencing and Maypole works to be included in the Precept.

c. Highway matters

DC – The street lights are still not working as the bulbs need replacing. RD to meet Ray to organise the replacement.

d. Website / Facebook update

Nothing to add at this meeting as all is going well with the Local Council Award scheme

e. Recording at meetings

The clerk informed Councillors of his meeting with a recording specialist at Saffron Walden. The equipment will cost about £250 to purchase as well as using an Android phone. The first-year cost is free but thereafter an annual fee of £100 is required.

The clerk was asked to arrange a demonstration. GM thought that this was a waste of time and money.

13. Risk Assessment book

Nothing to add

14. Items for next agenda:

Update on Recording equipment

Precept / Budget preparation

Playground equipment.

Date of next meeting Tuesday 29th. November 2016 at 7.30pm in the Village Hall

There being no further business the Chairman closed the meeting at 8.30pm and thanked everyone for attending the meeting

Signed.....28th. March 2017

J. Smith