

Tolleshunt D'Arcy Parish Council

Minutes of the Tolleshunt D'Arcy Parish Council held on Tuesday 26th. July 2016 at
7.30pm in the Village Hall

Present: Cllr R. Dent (Chairman)

Councillors: L. Barwick, R. Birkin, D. Cook, G. Munson, J. Smith &
Kevin Money (Parish Clerk)

Also present: District Councillor E. Bamford

There were 6 members of the public present

-
1. The Chairman welcomed everyone to the meeting
 2. **Apologies for absence** were received from Cllr R. Scott and DC M. Thompson
 3. **Declaration of Interest**
To declare any Disclosable Pecuniary, Pecuniary or non-pecuniary interests relating to items on the agenda. No Councillor declared an interest in any agenda items.
 4. **Public Participation Session**
The Chairman invited questions and observations from members of the public present. A maximum time of 15 minutes was allowed.
 - A resident asked about the siting of the new Defibrillator. The Chairman asked Claire Saye to enlighten the residents and Councillors. Claire stated that the Defibrillator would be in an 'unlock' case fixed to the front of Village Hall. She thought that this was the best place for it as it is a central part of the village, close to the playing field and school. There will also be numerous signs around the village. She also informed the meeting that Training sessions will be held together with CPR training.
 - Another resident asked about the siting of the BBQ and who will clear up the mess left after the BBQ. The resident thought that the 3 Wishes was a good idea to consult with residents, but the canopy over a bench is going too far. The BBQ and picnic bench is critical for the siting and monitoring along the recreation ground. The resident went on to say that the maypole as a village sign is unique, but it needs cleaning and painting. Where will sign be sited? The resident stated that she hoped that the Parish Council would not to go ahead with a new village sign. The resident asked about the budget for 3 Wishes? Has it been budgeted for? The RFO stated that the 2016/17 budget was set in January '16 and that the 3 Wishes was not in the budget as this project did not start until the summer of '16. The resident continued by saying that the Committee room is in a disgusting state and needs refurbishment.
 - Another resident informed the meeting that the pavilion had been cleaned out in readiness for the football season. She had noticed that a sink is leaking. Cllr G. Munson agreed to look into this matter. The resident also informed Councillors that brambles are growing quickly through the seats on the recreation ground.
 - Cllr G. Munson informed the meeting that the gutters at the pavilion have been cleared out but the joints are leaking.
 - Claire Saye asked the Councillors to agree to her applying for another CIF grant. This was agreed unanimously.

5. **To approve the Minutes of the last meeting of Tolleshunt D’Arcy Parish Council**
To receive and agree the minutes of the last meeting held on Tuesday 28th. June 2016
Cllr R. Birkin proposed and Cllr D. Cook seconded that the minutes be signed by the
Chairman as a true and accurate record of the meeting. **This was agreed unanimously**
6. **Matters arising from the previous minutes**
- a. **Siting of Dog bin in Chapel Road.** Councillors agreed to the siting and cost. Cllr G. Munson informed Councillors that Maldon District Council will install and empty the bin on a regular basis in Chapel Road. The cost is £126.69 including the installation cost.
 - b. The new rubbish bin in the Recreation ground will cost £152.34 including installation and emptying. This makes a total of £279.03. Cllr R. Birkin proposed and Cllr J. Smith seconded that Cllr G. Munson proceeds with obtaining the dog bin and rubbish bin. **This was agreed unanimously.**
 - c. **Siting of defibrillator.** Councillors agreed to the siting of the defibrillator at the front of the village hall, with signs placed around the village. The Chairman proposed a vote of thanks to Claire Saye for all her hard work in obtaining such a valuable piece of life-saving equipment. The Clerk was asked to email the British Heart Foundation and the East of England NHS.
 - d. **Transparency monies.** The Clerk updated Councillors on the monies left over in the transparency fund for a new computer, scanner and software. The amount was £530. **The Councillors agreed unanimously to this purchase as the Parish Council had already received the money.**
 - e. 15.1 on the last minutes. Cllr L. Barwick asked the clerk to place the bus timetable on website as this is a permanent arrangement.
 - f. 13.1 on the last minutes. Cllr G. Munson informed Councillors about the drainage. The Chairman said that this item was covered in this agenda. The Chairman asked Cllr G. Munson about the update of the Play area safety inspection? Cllr G. Munson informed Councillors that nothing had been done as of yet following the Inspectors report.
7. **Defibrillator.** This had already been discussed and agreed the siting.
8. **Three Wishes Campaign**
- a. The Chairman informed Councillors that he had received quotes for the landscaping work required; to clear the area by the village shop, to clear the area by the memorial bench, to clear the area to the side and rear of the children’s play area. The Chairman had spoken to 2 contractors BONZ and DL Landscapes. The Quotations he had received for the above works are: BONZ £2228, DL Landscapes £950. Cllr J. Smith proposed that the Council proceed with DL Landscapes at £950, this was seconded by Cllr D. Cook. **This was agreed unanimously.**
Cllr L. Barwick informed Councillors that Len Aldridge would assist as and when necessary at £15 per hour.
 - b. **Status of canopy over Memorial bench.**
The Chairman informed Councillors that Jeff Andrews is closely ready to submit the quotation to Maldon District Council.

c. **Approval of picnic benches and barbeque**

Cllr L. Barwick raised the concern with the BBQ siting. In her opinion there needs to be a stand for disposable BBQ's. The clearing up would be easier. If there was on a permanent BBQ this would leave the clearing up to local residents to clear up and this is not acceptable to the Parish Council. The best place for siting the BBQ is close to the pavilion.

Benches. Cllr L. Barwick said that any new benches have a trust issue unless they are made permanent. A non-maintenance material is better and less expensive. Cllr R. Dent had done some costings. A bench of zero maintenance would cost £350. Cllr R. Birkin proposed that the Council starts with just 2 benches at a cost of £700 and be sited by the pavilion. This was seconded by Cllr L. Barwick. **This was agreed unanimously**

9. **Planning Applications:**

TCA/MAL/16/00699 PP -05249495

52 D'Arcy Way Tolleshunt D'Arcy CM9 8UD

T1 Conifer – Remove

At the last PC meeting the Councillor agreed to SUPPORT this application

FUL/MAL/16/00562 PP -05153758

45 Chapel Road Tolleshunt D'Arcy CM9 8TL

Continued use of building as a dwelling

At the last PC meeting the Councillor agreed to SUPPORT this application

FUL/MAL/16/00635

Land West of Telephone Exchange Tollesbury Road Tolleshunt D'Arcy

Erection of single detached dwelling with garage

At the last PC meeting the Councillor agreed to SUPPORT this application

COUPA/MAL/16/00791 – Barn Limesbrook Farm Kelvedon Road

Prior approval of proposed change of use of agricultural building to a dwelling house (Class C3), and for associated operational development

TDPC decision: To approve this application subject to conservation officer This was proposed by Cllr R. Birkin and seconded by Cllr R. Dent. F5 Ab1

10. **Decisions made by MDC**

FUL/MAL/16/00485 Tolleshunt D'Arcy - High Hall Farm Oxley Hill Tolleshunt D'Arcy

Installation of an 80kW ground mounted photovoltaic array (UPRN - 010013997486)

APPROVE subject to conditions – see MDC website

FUL/MAL/16/00563 PP-05153758

45 Chapel Road Tolleshunt D'Arcy CM9 8TL

Continued use of building as a dwelling

MDC decided to grant permission subject to compliance with conditions – see MDC website

Appeal Decision:

FUL/MAL/14/00830 (Appeal Ref. APP/X1545/W/15/3121537)

Land at Hall Farm Oxley Hill Tolleshunt D'Arcy

Erection of a single wing turbine with a maximum height of 78 metres above existing ground level, vehicle access tracks, crane pad, construction compound and substation building

APPEAL DISMISSED – 22nd. June 2016

11. Finance:

Credit Received					
Chq No	Inv. No	Payee	Cost	VAT	Total
101531**		British Heart Foundation – Defibrillator	£ 400.00	£0	£ 400.00
101532	July '16	Kevin Money Clerk salary	£ 280.00	£0	£ 280.00
101533	July '16	HMRC payment	£ 69.80	£0	£ 69.80
101534	4183	BONZ Garden Maintenance	£ 36.00	£0	£ 36.00
101535	Donation	Tolleshunt D'Arcy School PTA	£ 100.00	£0	£ 100.00
101536	18083	Playdale Playgrounds Ltd	£ 9515.60	£1903.12	£11418.72
101537	18271	Playdale Playgrounds Ltd	£ 5012.51	£1002.50	£ 6015.01
		TOTAL:	£15413.91	£2905.62	£18319.53

** Cheque number 101531 was agreed to be paid at the June meeting

Cheque numbers 101536/101537. Cllr R. Birkin proposed and seconded by Cllr G.

Munson that £2400 should be held back due to the bad service the Council received by Playdale. Councillors voted **F3 (Cllrs G. Munson, R. Birkin and D. Cook) Ag2 (Cllrs R. Dent and L. Barwick) Ab1 (Cllr. J. Smith)**

The RFO was unable to supply Councillors with current Bank reconciliation as Barclays Bank had not produced the bank statements as they were asked to send them to 21 D'Arcy Way and the statements had been returned to the bank.

Cllr J. Smith proposed and Cllr R. Birkin seconded that Councillors agree that the RFO can obtain bank statements from the Witham branch of Barclays bank.

This was agreed unanimously

12. Representative reports

- a. Burial Ground – Cllr R. Birkin and the Clerk had nothing to report
- b. Recreation Ground -
 - i) Recreational ground drainage. Cllr R. Dent asked the clerk to place this item on the next agenda. Cllr R. Dent informed Councillors that Anthony Seabrook would research the drainage system at the recreation ground.
 - ii) Play Area safety inspection. This meeting was cancelled and the clerk was asked to place this item on the next agenda.
Cllr R. Dent informed the meeting that there are 4 areas of concern. Namely the Ride maintenance, General painting, Fencing and gate maintenance and the Maypole. Cllr G. Munson was asked to obtain quotations and to get the works completed.
 - iii) Car park – Money has to be put aside for any remedial works
- c. Highway matters
DC E. Thompson informed the meeting that a 3-way traffic lights has been installed outside the shops and public house but nobody has been working on site. It was agreed that BT could be the operator.
- d. Website / Facebook update. These are all looking good but Cllr L. Barwick asked the clerk to place more information onto the website. This he agreed to do.

13. Freedom of Information Act – Councillors received and to agree at the September meeting the FOI policy

14. Risk Assessment book

Nothing to report

15. Items for next agenda:

Complaints procedure, FOI policy – Cllr L. Barwick

Media reports - Clerk

Play area fencing – Cllr R. Birkin

Neighborhood Plan – Cllr J. Smith

Award Scheme – Cllr L. Barwick

Date of next meeting Tuesday 27th. September 2016 at 7.30pm in the Village Hall

There being no further business the Chairman closed the meeting at 9.10pm and thanked everyone for attending

Signed.....27th. September 2016

R. Dent