

TOLLESHUNT D'ARCY PARISH COUNCIL

Minutes of the ORDINARY MEETING held on APRIL 5TH 2016 in the Village Hall Back Room.

Present

CHAIRMAN: COUNCILLOR R. DENT
VICE CHAIRMAN: COUNCILLOR R. BIRKIN

Councillors: G. Munson, Mrs L. Barwick and Mrs D. Cook.

One member of the public

155. APOLOGIES FOR ABSENCE

Apologies for absence were received by Councillor R. Scott. Councillor M. Coe was also absent.

156. DECLARATIONS OF INTEREST WITH REGARD TO AGENDA ITEMS

No declarations of interest were declared.

157. PUBLIC PARTICIPATION WITH RESPECT TO ITEMS ON THE AGENDA

There was no public participation.

158. MINUTES OF THE ORDINARY MEETING ON FEBRUARY 23RD 2016

146.4 Henry Smith Trust Fund. The fourth sentence was removed in its entirety.

The minutes were then agreed and signed.

159. TO RECEIVE INFORMATION ON MATTERS INCLUDED IN THE ABOVE MINUTES

131. Local Council Awards Scheme. A reply has now been received and registration completed.

144. 135.1 Dog bin. Councillor G. Munson does not have a bin. A bin will be purchased.

146.4 Councillors reported on their meeting with the chairman of the trustees. They want recipients to be assessed. The parish council does not want to be involved to this extent, just to distribute the funds. Using pension credit as a qualification is not fool proof as it is on the individual with no reflection of true living standards. The working group will consider further and report to the parish council.

160. PLANNING

1. Received decisions made by Maldon District Council.

2 North Street tree; 23 Tollesbury Road tree; 6 Tollesbury Road extension; 78 Tollesbury Road extension; all approved. Venn Farm swimming pool refused

2. Planning applications.

WTPO/MAL/16/00248

T1 Chestnut – to be felled due to rot.

37 D'Arcy Way,
Tolleshunt D'Arcy

The parish council supports this application.

TCA/MAL/16/00172

T1 & T2 Laurus Noblis (Bat Trees) – crown lift to 1.5m T3 & T4 Dead trees in need of removal.

13 Church Street,
Tolleshunt D'Arcy

The parish council supports this application.

3. Receive information on planning appeals. No planning appeals required attention.

161. CORRESPONDENCE

1. Affordable housing scheme. It was decided not to pursue the interest of the developers.
2. Recording of minutes equipment. It was decided to defer this until the new clerk is in post.
3. Air Ambulance appeal for a donation. As the fete donates funds to this cause, the parish council will not.

162. FINANCE

1. The financial statement was approved and the following payments authorised:

To clerk:

Salary February	£335.70	
Burial fees	<u>£76.00</u>	£411.70
Total net of tax	329.30	
Phone & broadband	£231.52	April 2015 to March 2016
Mileage 35 @45p	£15.75	
Petty cash	<u>£40.00</u>	£617.07
To HMRC		£82.40 PAYE
Bonz Garden Maintenance Ltd		£36.00 Outside shop area maintenance
EALC		£75.00 Course fee. Chairman's Day 2
National Association of Local Councils		£60.00 Local Councils Award Scheme reg. fee
Abco Electric Service Ltd		<u>£98.62</u> Outside light repairs
	Total	<u>£969.09</u>

2. Village hall invoices. No invoices were presented for payment.

3. EALC training courses. There were none. It was agreed the new clerk will be able to undertake training.

4. Transparency grant. The clerk has been successful in obtaining government

funding to assist with getting the tools and funding for the work involved to meet the transparency regulations. It was agreed to pay the clerk the contribution to ~~web site~~ ^{web site} administration costs obtained by the clerk but to purchase ~~of~~ ^{of} equipment till the new clerk is in post.

4. The precept. A councillor considered this to be too high and that the council must be prudent in its expenditure to enable a reduction next year.

163. PERSONNEL COMMITTEE

1. Job description. This had been drawn up by the committee and was approved by councillors.
2. Recruitment. There have been three expressions of interest in the post of clerk. They will be sent the job description and an application form.
3. Gratuity. It was agreed to pay a gratuity to the retiring clerk of £1,000 and also to pay the tax liability on this figure. It was also agreed the clerk can retain the computer.
4. Contract of employment. The document drawn up by the personnel committee was approved.

164. ANNUAL ASSEMBLY

It was agreed the agenda will be the same as previous years.

165. RECREATION GROUND

1. New play equipment. As there has been no response from the suppliers, the clerk will write ascertain the progress on concerns and send by recorded delivery.
2. Car park. It was noted that builders' rubbish is still there.
3. Football team. Councillors formally approved the use of the facilities by the team sponsored by the Queens Head. Councillor Munson will inform them.

166. HIGHWAYS

1. Cats eyes. It was noted these have been removed from the road outside Spring Farm. Councillor Mrs Cook will enquire the cause of this.

167. SOCIAL MEDIA AND QUALITY AWARD DEVELOPMENT

It was decide to defer these issues till the new clerk is in place.

168. ADJOURNMENT OF THE MEETING FOR PUBLIC PARTICIPATION

The meeting was closed and re-opened.

169. ITEMS FOR INFORMATION OR INCLUSION ON A FUTURE AGENDA

1. Defibrillator.
2. Recording meetings.



There being no further business, the Chairman closed the meeting at 8.36pm.