

Present: Cllrs Barwick, Brown, Dorman, Henderson, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also present: 2 members of the public

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Election of Chairman

Cllr Dorman nominated Cllr Munson of Tolleshunt D'Arcy Parish Council for the ensuing municipal year. This was seconded by Cllr Brown. Cllr Scott nominated Cllr Smith of Tolleshunt D'Arcy Parish Council for the ensuing municipal year. Cllr Henderson seconded the nomination. The nomination was agreed by majority. Cllr Smith was declared to be Chairman for Tolleshunt D'Arcy for the ensuing municipal year. The Chairman and the Proper Officer duly signed the Declaration of Acceptance of Office.

3. Election of Vice-Chairman

Cllr Munson nominated Cllr Barwick of Tolleshunt D'Arcy Parish Council for the ensuing municipal year. Cllr Scott seconded the nomination. The nomination was unanimously agreed. Cllr Barwick was declared to be Vice-Chairman for Tolleshunt D'Arcy for the ensuing municipal year.

The members of the public left the meeting.

4. Apologies for Absence

There were no apologies for absence, all Councillors were present.

5. Declarations of Interest

There were no declarations of interest disclosed.

6. District Councillors

There were no District Councillors present.

7. Public Forum

There were no members of the public present.

8. Minutes

Minutes 30th April 2019

Resolved: that the Minutes of the Parish Council Meeting held on 30th April 2019 be approved as a true record of the Meeting. The Chairman signed the Minutes. Unanimously agreed.

9. Representatives

Election of representatives for the forthcoming year:

- a) Member responsible for Highways and Public Rights of Way - Cllr Henderson
- b) Member responsible for Planning Matters & Trees – Cllr Munson
- c) Members responsible for Recreation Ground and Pavilion – Cllrs Brown, Dorman, Munson.
- d) Members responsible for Burial Ground – Cllrs Brown, Henderson, Scott
- e) Personnel Committee – Cllrs Barwick, Munson, Scott
- f) Member responsible for Local Council Award Scheme – Cllr Barwick
- g) Members responsible for Road Safety Initiatives – Cllrs Henderson, Scott
- h) Member responsible for Defibrillator – Cllr Barwick

10. Social Media & Email Policy

Councillors signed to confirm that they had read and understood the Email and Social Media Policy.

11. Bank Signatories

A review of the bank signatories was carried out.

Resolved: Bank signatories as follows:

- Cllr Barwick (Authoriser)
- Cllr Henderson (Authoriser)
- Cllr Scott (Authoriser)
- Michelle Curtis (Submit Payments)

12. Community Concerns – Information Exchange/Next Agenda Items

Cllr Dorman reported the following:

- Parking – Parking is an issue in the village with vehicles parking on grass verges. The Chairman advised there is a letter that Councillors put on cars requesting that they park more considerately. Cllr Dorman suggested that the layby in Church Road could be used to provide additional parking spaces.
Action: To be raised by the Road Safety Representatives at their meeting with Tom Eng, Essex County Council Highways.
- Village Hall – Cllr Dorman advised he had agreed to assist the Village Hall Committee to raise funds for the rebuild project and therefore, may not be able to attend all Parish Council Meetings. Cllr Munson advised Cllr Dorman that it was not necessary to attend all Council meetings but the Chairman pointed out that it was a duty of Councillors to attend meetings.

Cllr Munson reported the following:

- Village Hall – He was unsure of the responsibility of the Parish Council in relation to ownership of the Village Hall and any liabilities the Parish Council may have with regards to insurance. Cllr Munson stated if the Parish Council is on the deeds of the Village Hall, they should be responsible for the insurance. The Chairman reported that that RCCE had advised that insurance was the responsibility of the Managing Trustees and as Custodians the Parish Council only had responsibility to holds the deeds and were required to deal with them as required by the Managing Trustee. It was agreed to consider this further once the deeds to the Village Hall had been received.

The Chairman stated that the Parish Council has always been very supportive of the Village Hall and at a previous meeting of the Parish Council had agreed to provide grants of £2,000 for the next 5 years commencing 2019/20 or until completion of the new hall whichever came soonest (which replaces the traditional payment of the hall insurance).

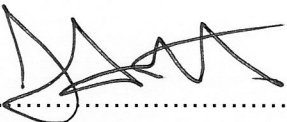
Item for next Agenda:

- Agree meeting schedule for municipal year.
- Grant for Tolleshunt D’Arcy Village Hall 2019/20

13. Date of the next Meeting

Thursday 23rd May 2019 – Monthly Meeting (7.30pm)

The Chairman closed the Meeting at 8.37pm

Signed.....

Date: 23 May 2019