

Present: Cllrs Barwick, Brown, Dorman, Henderson, Munson

In the Chair: Cllr Smith

Clerk: Michelle Curtis

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Apologies for Absence

There were apologies for absence from Cllr Scott.

There were also apologies for absence from District Councillor Thompson.

3. Declarations of Interest

There were no declarations of interest disclosed.

4. District Councillors

There were no District Councillors present.

5. Public Forum

There were no members of the public present.

6. Minutes

Minutes 8th May 2019

Resolved: that the Minutes of the Parish Council Meeting held on 8th May 2019 be approved as a true record of the Meeting. The Chairman signed the Minutes. Unanimously agreed.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports:

Bank Reconciliation – Closing balance of £22,736.26 as at 30th April 2019

Expenditure to date – Budget £30,159 – Actual £2,328

Income to date (including Precept (£20,530) £23,530 – Actual £0

Earmarked Funds – Closing Balance - £7,642.11

The Chairman signed the Reports.

7.2 Payments

Items for payment totalling £2,872.08 were presented for approval.

Resolved: to approve payments. Unanimously agreed.

8. Meeting Schedule

Resolved: to accept the proposed the Meeting Schedule for June 2019 – April 2020 and to include an additional meeting on 27th August 2019 (meeting will only be held, if Planning Applications being received from Maldon District Council). Majority agreed.

9. Planning

Planning Applications and Decisions

Applications:

- None received.

Appeals:

- None received.

Planning Decisions received from Maldon District Council:

- HOUSE/MAL/19/00326 – 27 Chapel Road – Approved
- ADV/MAL/19/00358 - Bollfilter UK Limited Unit 9 Station Road Industrial Estate Station Road – Approved
- LDP/MAL/19/00318 – Holly Trees, Vicarage Close – Refused

Planning Decisions from the Planning Inspectorate:

- None received.

10. Training

The Chairman explained to the new Councillors that the Parish Council had a Training Policy and would encourage Councillors to attend training courses. Should a Councillor wish to attend a course, they should raise the request at the Parish Council Meeting.

Action: Clerk to circulate EALC Training Calendar.

Cllr Munson requested that he attends the Chairman's training as he had been on the Parish Council for a number of years, had never attended any training course and was proposed as Chairman at the previous Meeting.

Cllr Munson was reminded of the resolution previously made by the Council the previous year that the Parish Council would be happy to consider requests to attend the basic training as Cllr Munson had stated he had not attended any training during his time on the Parish Council.

11. Quotation Dog Bin

Resolved: to accept the quotation from Maldon District Council to supply and install a dog bin at the entrance to the Footpath at the Harvester for £236.94 (inclusive of VAT). Unanimously agreed.

12. Tolleshunt D'Arcy Village Hall

Cllr Barwick reported the following:

- £3,000 had been raised from the 4 fundraising events for the Village Hall Project.
- A Fete is being planned for June and a Village Picnic in July.
- At the Parish Annual Assembly, some comments were made by residents regarding the proposed plan for the new Village Hall. This will be discussed further with the Architect.
- The Fundraising Committee had visited 3 other local halls and had been given advice/guidance for funding.
- The Big Lottery Fund are currently being approached for funding.
- A number of letters of support for the project had been received from Council Members including Priti Patel MP.
- Essex Crowd Funding, a fundraising platform, is currently being set-up and will be completed once the new bank account had been set-up.
- Maldon CVS are now working independently and can now give organisations advise/support on projects.
- Last year £10,000 was received from the Essex County Council Community Initiatives Fund. An application has been submitted for a further £10,000. These funds will be used towards the Planning Application, surveys etc.
- Wilkins has donated £1,000 towards the project.
- A resident has agreed to do the press releases for the Village Hall.

Cllr Munson expressed concern that as the Parish Council were the Custodian Trustees, we have a responsibility for the Village Hall.

The Chairman reiterated his response from the last meeting, as Custodian Trustee the Parish Council only had responsibility to holds the deeds and were required to deal with them as required by the Managing Trustee.

Action: Chairman to recirculate documentation which confirms this.

The Clerk confirmed following the last meeting enquiries were made with Land Registry and the property is unregistered.

13. Defibrillator

Resolved: to renew the insurance for the defibrillator with Balens for £112.27. Unanimously agreed.

14. Police

14.1 Police Reports

The Police Reports from Maldon District Council were received and noted.

14.2 Special Constables

The Clerk reported that Cllr Henderson and herself had met with a representative from Essex Police to receive information regarding Special Constables. The Clerk had circulated the information received to Councillors prior to the meeting.

The Clerk explained the training is provided by Essex Police and the Parish Council would only pay once the Special Constables starts working for the Parish. The maximum cost is estimated at £1,000 per Officer per annum, this covers the time the Officer is on shift (allowance) and their travel expenses. Training can take between 3-18 months depending on the Officers time, as this post is voluntary. The Parish Council would enter into an Agreement with Essex Police and there is no time period for the length of the Agreement.

Resolved: to proceed with the process to have Special Constables in the Parish and to set aside funds in the 2020/21 budget.

15. Administration

Land Registry – The Clerk reported following the last Meeting she had requested copies of documents from Land Registry for the Recreation Ground and Village Hall. The Land Registry reported that the properties are unregistered and the Land Registry holds no records in relation to the properties. The Clerk confirmed the Pavilion (Scout Hut) is registered.

Fence Recreation Ground – The Clerk confirmed the residents whose gardens backs onto the play area had completed the fence.

16. Representative Reports

16.1 Burial Ground

16.1.1 Update from Cllr Henderson

Cllr Henderson reported that the issues raised at the previous meeting had been addressed by Maldon District Council.

16.2 Recreation Ground

16.2.1 Update from Cllrs Brown, Dorman and Munson

Cllr Munson reported that there was undergrowth under the trees which required attention.

Action: Clerk to bring to the attention of Maldon District Council.

Cllr Munson stated that the fence to the rear of the Play Area was bowed.

Cllr Munson suggested that an area of the Recreation Ground was used as a Car Park to service the Pavilion and new Village Hall. He was confident that the adjacent landowner would be prepared to sell the Parish Council more land to compensate for the loss of amenity.

Action: Cllr Munson to draft a proposal and obtain an indicative quotation for the works.

16.2.2 Annual Play Equipment Inspection Report

The Annual Safety Inspection Report was received and noted.

Councillors were pleased to note that items were low risk or very low risk.



The Chairman stated that he had carried out some of the minor repairs raised and would complete the remainder as soon as possible.

16.2.3 Use of the Pavilion

No further comment.

16.2.4 Fencing between the Recreation Ground and Tolleshunt D'Arcy School

Quotations for the fencing between the Recreation Ground and Tolleshunt D'Arcy had been received.

Action: Clerk to obtain an additional quotation.

Action: Clerk to write to Tolleshunt D'Arcy School to ask if they would contribute towards the costs for the new fencing.

16.3 Highway/Footpaths

16.3.1 Update from Cllr Henderson

Cllr Henderson reported that she had tried to contact ex-Councillor Cook to discuss Highways without success.

The following Highways concerns were raised by Councillors:

- Weeds down the footpath between Church Street and Festival Gardens
Action: Clerk to report to the Highways Rangers.
- Beckingham Road – Overgrown vegetation onto the footpath.
Action: Cllr Henderson to investigate further and notify the Clerk who would write to the resident if required.
- Pavement crumbling on Tollesbury Road near the junction of D'Arcy Way.
Action: Cllr Henderson to report to Essex County Council.
- Bridleway in Grove Farm Road had been blocked.
Action: Chairman to forward information to Cllr Henderson who would report to Essex County Council.

16.4 Website / Facebook Updates

The Clerk advised that she continues to update the website and Facebook page regularly.

17. Community Concerns – Information Exchange/Next Agenda Items

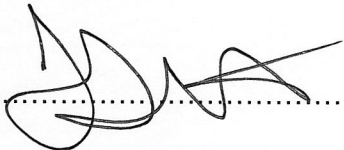
No information to report.

18. Date of the next Meeting

The next Parish Council Meeting will be held on:
Tuesday 25th June – Full Council Meeting – 7.30pm

The Chairman closed the Meeting at 8.51pm.

Signed.....



Date:.....

June
25 July 2019