

Present: Cllrs Barwick, Brown, Dorman, Henderson, Munson

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also present: District Councillor Thompson
2 Members of the Public

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Apologies for Absence

There were apologies for absence from Cllr Scott.

3. Declarations of Interest

There were no declarations of interest disclosed.

Cllr Thompson was not present so it was agreed to move to item 5.

5. Public Forum

The two members of the public were present to request permission to use the Recreation Ground for football training on a Wednesday and to play their matches or train on a Sunday morning.

The Clerk advised that a request had also been received from another football team who are currently using the pitch to train on a Tuesday and Thursday to use the pitch on a Saturday afternoon for their matches.

A junior team had also been granted permission to train on a Saturday morning.

An additional junior team were also training on a Sunday morning but had not requested the permission of the Parish Council.

Action: Cllr Barwick to ask the football team to contact the Parish Clerk.

Unanimously agreed to grant permission to both the Men's Football Teams to use the football pitch to train and have their matches. The cost would be £20 per game and the team would be responsible for ensuring that the pitches were marked out.

Action: Clerk and Chairman to put together a Contract for use of the Football Pitch.

Action: Clerk to keep a record of all bookings.

Cllr Thompson arrived at the meeting.

4. District Councillors

Cllr Thompson had no new information to report.

6. Minutes

Minutes 30th June 2020

Resolved: that the Minutes of the Virtual Parish Council Meeting held on 30th June 2020 be approved as a true record of the Meeting. Unanimously agreed.

The Chairman to sign the Minutes as soon as possible.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports as at 30th June 2020:

Bank Reconciliation – a Closing balance of £43,946.95

Expenditure to date – Budget £25,340 – Actual £3,183

Income to date (including Precept (£21,515) £24,315 – Actual £21,578

Earmarked Funds – Closing Balance - £11,252.55

The Chairman to sign the Reports as soon as possible.

7.2 Payments

Items for payment totalling £1,456.55 were presented for approval.

Resolved: to approve payments. Unanimously agreed.

8. Planning

Planning Applications and Decisions

– Planning Applications:

To consider Planning Applications received from Maldon District Council including the following:

Application No: FUL/MAL/20/00493 PP-08580343

Proposal: Erection of 13No. Business & General Industrial Units (Use Classes B1b, B1c and B2), Office Block (Use Class B1a) and Cafe (Use Class A3), complete with related infrastructure including road, parking spaces, drainage, landscaping and ecological area

Location: Land South Of Beckingham Business Park Beckingham Street Tolleshunt Major

Resolved: Unanimously agreed to recommend refusal of the Planning Application for the following reasons:

- Very concerned about the impact of increased traffic through Tolleshunt D'Arcy where there is already a traffic problem

Application No: TCA/MAL/20/00656 PP-08842857

Proposal: T1 Sycamore - Fell

Location: 37 Chapel Road Tolleshunt D'Arcy

Resolved: Unanimously agreed to recommend refusal of the Planning Application as the Parish Council were concerned for the trend for losing trees in the conservation area and would suggest that the owner pollard the tree rather than felling it.

– Appeals: None received

- **Planning Decisions:**
FUL/MAL/20/00441– 25 Chapel Road – **Approved**
- **Planning Appeals Decisions:**
Appeal Ref: APP/X1545/W/19/3237232
Location: Land adjacent 86 Tollesbury Road, Tolleshunt D’Arcy, Essex
Decision – Appeal Dismissed

9. Training

There were no requests for training.

10. COVID-19 – Update

The Chairman reported that the Volunteer Group would remain on standby should there be a second wave.

The Chairman stated that 12 of the Volunteers had gone the extra mile and thought this should be recognised by the Parish Council.

Action: Chairman to circulate ideas to Councillors.

Cllr Munson requested the contact details of those who had received assist for COVID-19 for the Henry Smith Trust.

Cllr Munson was, again, reminded that in accordance with General Data Protection Regulations this information cannot be made available to a third party.

11. Reserves Policy

Resolved: to adopt the Reserves Policy. Unanimously agreed.

Cllr Munson left the meeting (8.30 pm).

12. Community Initiatives Fund

The Clerk reported that the Parish Council had been successful in reaching the next stage of the Essex County Council Community Initiatives Fund.

The cost of the new equipment (CU Medical Systems iPad SP1 Fully Automated with AED Armor Stainless Steel Unlocked Cabinet) would be approx. £1,440.00 + VAT.

Resolved: that a full application would be submitted for a Community Initiative Funds for the defibrillator.

13. Police/Maldon District Council – Community Protection Officers (CPOs)

The Police Reports (confidential) was received and noted.

The CPO Report for June was received and noted.

During the CPOs Patrols in June, a total of 5 drivers were captured with the TruCam for speeding.

The Clerk reported that the CPO had also carried out a patrol of the footpath behind Festival Gardens as requested at the previous Parish Council Meeting.

14. Administration

The Clerk reported that Cllr Durham had requested to attend a meeting of the Parish Council to give information on the Locality Fund and an update on potential changes in local government.

Action: Clerk to invite Cllr Durham to the next meeting of the Parish Council.

15. Representative Reports

15.1 Burial Ground

15.1.1 Update from Cllrs Brown and Henderson

Cllr Brown reported that the hedge in the Burial Ground needs a tidy up.

Action: Clerk to bring to the attention of the Contractor.

15.2 Recreation Ground

15.2.1 Update from Cllrs Brown, Dorman and Munson

The Chairman reported that the Annual Play Equipment Inspection Report had been received and was pleased to report that most items had been identified as very low or low risk. There was one item which was identified as a moderate risk but this had already been repaired.

Cllr Munson returned to the meeting.

The Chairman advised that the issues with the fencing around the play area had been raised again and suggested that the Parish Council consider replacing with low maintenance fencing.

Action: Clerk to obtain quotations for replacement bow top fencing with two single gates and one double gate to allow the Parish Council to consider if replacement fencing is an option at this stage.

Action: Clerk to obtain a quotation for a replacement gate to the Recreation Ground.

15.3 Highway/Footpaths

15.3.1 Update from Cllr Henderson

Cllr Henderson reported:

- There were no new potholes to report.
- She had been down to Chapel Road but could not see any missing fingerposts.
- Littering on the footpath behind Festival Gardens continues to be an issue.

The Clerk advised that she had requested a Littering Penalty Sign from Maldon District Council.

15.3.2 Essex County Council Highways

The Essex County Council Highways Highlights June 2020 was received and noted.

15.4 Website / Facebook Updates

15.4.1 Website/Facebook

The Clerk continues to update the website/Facebook.

16. Community Concerns – Information Exchange/Next Agenda Items

Cllr Brown reported that a resident had contacted him regarding a 4ft fence which had been erected on the corner of D'Arcy Way and asked whether permission was required.

Action: Cllr Brown to advise the resident to look at the covenant as it is believed that D'Arcy Way should have no fences erected on the front gardens.

Cllr Thompson advised she had been contacting regarding a structure on a property in Tollesbury Road and was currently dealing with it.

17. Date of the Next Meeting

The next Parish Council Meeting will be held on:

Tuesday 25th August 2020 – Full Council Meeting – 7.30 pm

The Chairman closed the Meeting at 8.51 pm.

Signed.....

Date:.....