

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarccypc.org

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon,
Essex CM9 8SL

Tel: 07483 325853

email: clerk@tolleshuntdarccypc.org



Notice is hereby given that the virtual meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on Tuesday 26th January 2021, via Zoom commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.



M. Curtis

Michelle Curtis – Clerk to the Council

19th January 2021

Councillors: J Smith (Chairman), L Barwick (Vice-Chairman), J Brown, B Dorman,
M Henderson, G Munson, R Scott

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

Meetings are virtual and are being held via Zoom. If you wish to attend the virtual meeting, please contact the Parish Clerk who will email you joining information.

AGENDA

1. **Chairman's welcome**
2. **Apologies for Absence**
To receive apologies for absence.
3. **Declaration of Interest**
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
4. **District Councillors**
To receive information from the District Councillors.

5. Public Forum

The Chairman will invite questions and observations from members of the public. A maximum time of **15** minutes will be allowed.

6. Minutes

To receive and approve the Minutes of the Meeting held on 5th January 2021. #

7. Finance

7.1 To receive and approve Monthly Financial Report as at 31st December 2020 *

7.2 To receive and approve Payments #

8. Planning

Planning Applications and Decisions

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

– **Planning Applications:**

To consider Planning Applications received from Maldon District Council.

– **Appeals:** To receive notification of Planning Appeals.

– **Planning Decisions:** To note decisions made by Maldon District Council.

– **Planning Appeal Decisions:** To note decisions made by the Planning Inspectorate.

9. Training

To consider any training requests from the Clerk or Councillors

10. COVID-19

To receive an update on COVID-19 – Volunteers

11. Police/Community Protection Officers (CPO)

11.1 Police Reports

To receive Police Reports (confidential) *

11.2 Community Protection Officers (CPOs)

To receive the CPO report for December 2020 *

12. Administration

To receive information from the Clerk – update on current and ongoing matters.

13. Representative Reports

13.1 Burial Ground

13.1.1 To receive an update from Cllrs Brown, Henderson and Scott in relation to the Burial Ground.

13.2 Recreation Ground

13.2.1 To receive an update from Cllrs Brown, Dorman and Munson in relation to the Recreation Ground.

13.3 Highway/Footpaths

13.3.1 To receive an update from Cllr Henderson

13.4 Road Safety Initiative

13.4.1 To receive an update from Essex County Council.

14. Community Concerns

To receive information only or note future agenda items

15. Date of the Next Meeting

Next meeting to be held on:

Tuesday 23rd February 2021 – 7.30 pm (via Zoom)

*(Key - * = attached - # = to follow)*

Date: 13/01/2021

Tolleshunt Darcy Parish Council

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Time: 16:27

Bank Reconciliation Statement as at 31/12/2020
for Cashbook 1 - Current Bank A/c

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/12/2020		44,363.87
			<u>44,363.87</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			44,363.87
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			44,363.87
		Balance per Cash Book is :-	44,363.87
		Difference is :-	0.00

Detailed Receipts & Payments by Budget Heading 31/12/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	21,515	21,515	(0)			100.0%	
1100 Grants & Donation Received	11,315	0	(11,315)			0.0%	
Income :- Receipts	<u>32,830</u>	<u>21,515</u>	<u>(11,315)</u>			152.6%	0
Movement to/(from) Gen Reserve	<u>32,830</u>						
<u>110 Administration</u>							
██████████	████	████	████		████	████	
██████████	████	████	████		████	████	
██████████	████	████	████		████	████	
4070 Payroll Processing	84	100	16		16	84.0%	
4080 Training	40	875	835		835	4.6%	
4090 Bank Charges	54	72	18		18	75.0%	
4100 Audit Fees	375	175	(200)		(200)	214.3%	
4120 Subscriptions & Memberships	341	450	109		109	75.7%	
4130 Insurance	1,363	1,300	(63)		(63)	104.8%	
4150 Postage	0	10	10		10	0.0%	
4160 Telephone & Broadband	241	0	(241)		(241)	0.0%	
4170 Website	162	0	(162)		(162)	0.0%	
4180 Office Equipment	50	50	0		0	100.0%	
4190 Office Allowance	162	216	54		54	75.0%	
4200 Grants & Donations Paid	2,026	2,500	475		475	81.0%	
4210 Section 137 Expenditure	100	0	(100)		(100)	0.0%	
4230 CPOs	520	800	280		280	65.1%	
4240 Special Officers	0	2,000	2,000		2,000	0.0%	
4500 Hall Hire	500	700	200		200	71.4%	
4990 Sundries	1,506	450	(1,056)		(1,056)	334.7%	
Administration :- Indirect Payments	<u>12,471</u>	<u>15,900</u>	<u>3,429</u>	<u>0</u>	<u>3,429</u>	<u>78.4%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(12,471)</u>						
<u>130 Amenities</u>							
4300 Defibrillator	112	120	8		8	93.6%	
4310 Grass/Hedge/Tree cutting	1,495	4,000	2,505		2,505	37.4%	
Amenities :- Indirect Payments	<u>1,607</u>	<u>4,120</u>	<u>2,513</u>	<u>0</u>	<u>2,513</u>	<u>39.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(1,607)</u>						
<u>135 Burial Ground</u>							
1350 Burial Ground Income	2,148	3,000	852			71.6%	
Burial Ground :- Receipts	<u>2,148</u>	<u>3,000</u>	<u>852</u>			<u>71.6%</u>	<u>0</u>

Detailed Receipts & Payments by Budget Heading 31/12/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Water	49	70	21		21	70.1%	
4370 Maintenance	27	100	73		73	27.5%	
Burial Ground :- Indirect Payments	77	170	93	0	93	45.0%	0
Movement to/(from) Gen Reserve	2,071						
<u>140 Pavilion</u>							
4360 Water	925	150	(775)		(775)	616.7%	
4370 Maintenance	751	500	(251)		(251)	150.3%	
4400 Electricity	71	400	329		329	17.7%	
Pavilion :- Indirect Payments	1,747	1,050	(697)	0	(697)	166.4%	0
Movement to/(from) Gen Reserve	(1,747)						
<u>145 Rec Ground</u>							
1450 Pitch Fees	220	0	(220)			0.0%	
Rec Ground :- Receipts	220	0	(220)				0
4370 Maintenance	211	500	289		289	42.2%	
Rec Ground :- Indirect Payments	211	500	289	0	289	42.2%	0
Movement to/(from) Gen Reserve	9						
<u>160 Projects</u>							
4600 Maypole	0	500	500		500	0.0%	
4610 Parish Improvements	0	200	200		200	0.0%	
4620 Rec Ground	0	2,000	2,000		2,000	0.0%	
4640 Unallocated	220	1,000	780		780	22.0%	220
4660 Elections	0	100	100		100	0.0%	
Projects :- Indirect Payments	220	3,800	3,580	0	3,580	5.8%	220
6000 plus Transfer from EMR	220						
Movement to/(from) Gen Reserve	0						
Grand Totals:- Receipts	35,198	24,515	(10,683)			143.6%	
Payments	16,333	25,540	9,207	0	9,207	64.0%	
Net Receipts over Payments	18,865	(1,025)	(19,890)				
plus Transfer from EMR	220						
Movement to/(from) Gen Reserve	19,085						

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Elections	0.00	100.00	100.00
321 EMR Parish Improvements	2,814.98	200.00	3,014.98
322 EMR Recreation Ground	2,500.00	2,000.00	4,500.00
323 Unallocated	137.57	780.00	917.57
324 EMR Burial Ground	2,000.00		2,000.00
325 EMR Maypole	0.00	500.00	500.00
	<u>7,452.55</u>	<u>3,580.00</u>	<u>11,032.55</u>



Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 15th January 2021

LBC/MAL/20/01117 Tolleshunt D'Arcy

Repointing of parts of the external front brickwork, part of the western flank elevation, three chimney stacks and outbuilding in the rear garden.

10 Kelvedon Road Tolleshunt D'Arcy Essex CM9 8TE

(UPRN - 100090560751)

Mr Andrew Hadley

GRANT LISTED BUILDING CONSENT subject to the following conditions:-

1 **CONDITION**

The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

REASON

To comply with Section 18(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 as amended as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 **CONDITION**

The development hereby permitted shall be carried out in accordance with the following approved plans and documents: Location Plan dated 15/11/20; Block Plan dated 10/01/21; Site Plan; Brick Shed Dimensions and Design and Access Statement

REASON

To ensure that the development is carried out in accordance with the details as approved.

3 **CONDITION**

The proposed works hereby approved shall not take place until a sample area of repointing (no more than one square metre) shall be carried out on the western flank elevation of the application property for approval by the Conservation Officer prior to commencement. The proposed repointing shall be carried out in accordance with the approved sample area.

REASON

To ensure that the finishing and joint profile is of a suitably high standard so that the significance of the listed building is maintained in accordance

with policy D1 and D3 of the approved Local Development Plan and guidance contained within the National Planning Policy Framework.

4 CONDITION

All original mortar on the northern front elevation of the application property shall be preserved as a result of the proposed works hereby approved.

REASON

In the interest of the character and appearance of the area and preserving the character of the listed building in accordance with policy D1 and D3 of the approved Local Development Plan and guidance contained within the National Planning Policy Framework.

5 CONDITION

Prior to the commencement of any cleaning at the application property the methodology and extent of brick cleaning shall be agreed in writing and shall be carried out in accordance with the approved details.

REASON

In the interest of the character and appearance of the area and preserving the character of the listed building in accordance with policy D1 and D3 of the approved Local Development Plan and guidance contained within the National Planning Policy Framework.

Officer: Hannah Dungate

Dated : 11/01/2021

Parish / Town Council	Month	Total Number of Hours
Tolleshunt D'Arcy	Dec-20	02.00
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
3	1.5	4
PCNs Issued	FPNs Dog Fouling	FPNs Litter Fouling
0	0	0
ASB Issues		VMO (Vehicle Moved On)
0		0
Any Other Details		

Date	Parish	Start	Finish	Total	Patrol Area	Assets	On Street	Off Street	Dog Fouling	School Patrol	Playsite Inspection	TRUCAM	CAPS	PCN	FPNS	VMO	ASB	ISSUES	RANGER	COMMENTS ON PATROL
10/12/20	Tolleshunt D'Arcy	09:30	10:00	00:30	M018							Yes	0						BC	OK
17/12/20	Tolleshunt D'Arcy	11:45	12:15	00:30	M018							Yes	3						JB	Ok
18/12/20	Tolleshunt D'Arcy	12:10	13:10	01:00	Put up dog signs in North Street and Chapel Road as requested by resident and M020							Yes	1						JB	No fresh dog mess seen
				02 00									4							