

Present: Cllrs Barwick, Brown, Dorman, Henderson, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also Present: District Councillor Thompson

1. Welcome

The Chairman welcomed everyone to the Meeting.

2. Apologies for Absence

There were no apologies for absence, all members were present.

3. Declarations of Interest

There were no declarations of interest disclosed.

4. County Councillor and District Councillors

There was no information to report.

5. Public Forum

There were no members of the public present.

6. Minutes

Minutes 5th January 2021

Resolved: that the Minutes of the Virtual Parish Council Meeting held on 5th January 2021 be approved as a true record of the Meeting. Unanimously agreed.

The Chairman to sign the Minutes as soon as possible.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports as at 31st December 2020:

Bank Reconciliation – a Closing balance of £44,363.87

Expenditure to date – Budget £25,540 – Actual £16,333

Income to date (including Precept (£21,515) £24,315 – Actual £35,198

Earmarked Funds – Closing Balance - £11,032.55

The Clerk reported:

- A payment of £1,315 was received from the Essex Association of Local Council for the Community Initiatives Funds towards the community defibrillator.

The Chairman to sign the Reports as soon as possible.

7.2 Payments

Items for payment totalling £3,181.34 were presented for approval.

Resolved: to approve payments. Unanimously agreed.

8. Planning

Planning Applications and Decisions

- **Planning Applications:** None received
- **Planning Appeals Decisions:** None received
- **Planning Decisions:**
LBC/MAL/20/01117 - 10 Kelvedon Road – **Approved**
- **Planning Appeal Decisions:** None received

9. Training

There were no requests for training.

10. COVID-19 – Update

The Volunteers had been delivering leaflets to every household in the parish to remind residents that the Volunteers were available should assistance be required.

11. Police/Community Protection Officers (CPOs)

11.1 Police Report

There Police Reports (confidential) were received.

11.2 Community Protection Officers (CPOs)

The CPO Report for December 2020 was received and noted.

During the CPOs Patrols in December, there were a total of 4 drivers captured with the TruCam for speeding.

12. Administration

Relocation of Noticeboard – Tudwick Road – Essex County Council were happy in principles to relocate the noticeboard in Tudwick Road. The necessary application forms have now been submitted for approval.

Insurance – The Clerk advised following the last meeting of the Parish Council, she had contacted the Came and Company, Parish Councils Insurers, for clarification as to whether the Public Liability covers the Clerk for home working. Came and Company confirmed the Clerk is covered for injury or damage arising for their activity but it does not include cover for the actual building which would be covered under the Clerks personal insurance.

Litter Picking – The Clerk reported a group had formed who were carrying out litter picking around the village. I have thanked them on behalf of the Parish Council and have asked if there is anything that we can assist them with. The Co-ordinator has asked if it would be possible for us to provide storage for the litter picking equipment i.e. a Councillors home or community building.

Action: Cllr Brown agreed to store the litter picking equipment in a large wheelie bin on his property.

The Parish Council agreed to purchase some litter picking equipment. Clerk to speak to the Co-ordinator to ask what equipment is needed.

Councillors expressed appreciation to all those who had participated in the recent litter picking and for doing a great job for the community.

13. Representative Reports

13.1 Burial Ground

13.1.1 Update from Cllrs Brown, Henderson and Scott

No issues to report.

13.2 Recreation Ground

13.2.1 Update from Cllr Brown, Dorman and Munson

Cllr Dorman reported that one of the COVID signs had come off of the outside gym equipment.

Action: Cllr Dorman to refix sign to equipment.

Cllr Dorman advised that a catch on the gate/fencing needs replacing.

Action: Cllr Dorman to purchase and replace catch.

13.3 Highway/Footpaths

13.3.1 Update from Cllr Henderson

The Clerk reported at the previous meeting of the Parish Council, it was agreed to purchase an additional litter bin for installation at the entrance to the footpath at the Harvesters. On further investigation, a larger litter bin would be a better solution and this would cost as follows:

Bin - £164.76 plus VAT

Emptying per annum - £42.96 + VAT

Installation costs – £165 - £185 + VAT (depending on location)

Resolved: to proceed with the larger litter bin. Unanimously agreed.

13.4 Road Safety Initiative

13.4.1 Action: Clerk to ask Cllr Durham to support the application from Essex County Council Highways to the Local Highways Panel to support the application for the extension of the 30mph limit in Tollesbury Road.

14. Community Concerns – Information Exchange/Next Agenda Items

No issued raised.

15. Date of the Next Meeting

The next Parish Council Meeting will be held on:

Tuesday 23rd February 2021 – Full Council Meeting – 7.30 pm

The Chairman closed the Meeting at 8.04 pm.

Signed.....

Date:.....