

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarcypc.org

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon,
Essex CM9 8SL

Tel: 07483 325853

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Notice is hereby given that the virtual meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on Tuesday 27th March 2021, via Zoom commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.



M. Curtis

Michelle Curtis – Clerk to the Council

20th April 2021

Councillors: J Smith (Chairman), L Barwick (Vice-Chairman), J Brown, B Dorman,
M Henderson, G Munson, R Scott

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

Meetings are virtual and are being held via Zoom. If you wish to attend the virtual meeting, please contact the Parish Clerk who will email you joining information.

AGENDA

1. **Chairman's welcome**
2. **Apologies for Absence**
To receive apologies for absence.
3. **Declaration of Interest**
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
4. **District Councillors**
To receive information from the District Councillors.

5. **Public Forum**

The Chairman will invite questions and observations from members of the public. A maximum time of 15 minutes will be allowed.

6. **Minutes**

To receive and approve the Minutes of the Meeting held on 30th March 2021. #

7. **Finance**

7.1 To receive and approve Monthly Financial Report as at 31st March 2021 *

7.2 To receive and approve Payments #

8. **Asset Register**

To carry out a review of the Asset Register. *

9. **Risk Management**

To carry out a review of the Risk Management Document. *

10. **Accounts 2020/21**

To approve the accounts and AGAR for 2020/21 subject to Internal Audit. *

11. **Planning**

Planning Applications and Decisions

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

- **Planning Applications:** To consider Planning Applications received from Maldon District Council.

Application No: HOUSE/MAL/21/00244 PP-09605641

Proposal: Replacement outbuilding to rear of garden to provide car garaging, gym and workspace incidental to use of main dwelling house

Location: 25 Chapel Road Tolleshunt D'Arcy

Application No: TCA/MAL/21/00373

Proposal: T1 Thuja - Fell

Location: 3 North Street Tolleshunt D'Arcy

Application No: HOUSE/MAL/ 21/00380 PP-09719449

Proposal: Ancillary leisure outbuilding

Location: Grove Cottage Tudwick Road, Tiptree

- **Appeals:** To receive notification of Planning Appeals.
- **Planning Decisions:** To note decisions made by Maldon District Council.
- **Planning Appeal Decisions:** To note decisions made by the Planning Inspectorate.

12. **Training**

To consider any training requests from the Clerk or Councillors

13. **COVID-19**
To receive an update on COVID-19 – Volunteers
14. **Litter Picker**
To agree to expenditure for litter picking equipment.
15. **Adobe**
To consider subscribing to Adobe Pro.
16. **Horticultural Show**
To consider request for use of the Recreation Ground and Pavilion for the Horticultural Show on 3rd July 2021.
17. **Police/Community Protection Officers (CPO)**
 - 17.1 **Police Reports**
To receive Police Reports (confidential)
 - 17.2 **Community Protection Officers (CPOs)**
To receive the March report. *
18. **Administration**
To receive information from the Clerk – update on current and ongoing matters.
19. **Representative Reports**
 - 19.1 **Burial Ground**
 - 19.1.1 To receive an update from Cllrs Brown, Henderson and Scott in relation to the Burial Ground.
 - 19.2 **Recreation Ground**
 - 19.2.1 To receive an update from Cllrs Brown, Dorman and Munson in relation to the Recreation Ground.
 - 19.3 **Highway/Footpaths**
 - 19.3.1 To receive an update from Cllr Henderson
20. **Community Concerns**
To receive information only or note future agenda items
21. **Date of the Next Meeting**
Next meeting to be held on:
Monday 3rd May 2021 – Annual Statutory Meeting – 7.30 pm (via Zoom)

*(Key - * = attached - # = to follow)*