

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntarcy.org

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis, 4 Valkyrie Close, Tollesbury, Maldon,
Essex CM9 8SL

Tel: 07483 325853 email: clerk@tolleshuntarcy.org



Notice is hereby given that the meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on Tuesday 27th June 2021, in the Village Hall commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.



M. Curtis

Michelle Curtis – Clerk to the Council

20th July 2021

Councillors: J Smith (Chairman), L Barwick (Vice-Chairman), J Brown, B Dorman,
M Henderson, G Munson, R Scott

.....

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

- Chairman's welcome**
- Apologies for Absence**
To receive apologies for absence.
- Declaration of Interest**
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
- District Councillors**
To receive information from the District Councillors.
- Public Forum**
The Chairman will invite questions and observations from members of the public. A maximum time of **15** minutes will be allowed.

6. Minutes

To receive and approve the Minutes of the Meeting held on 29th June 2021.

7. Finance

7.1 [To receive and approve Monthly Financial Report as at the 30th June 2021-](#)

7.2 To receive and approve Payments

8. Planning

Planning Applications and Decisions

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

- **Planning Applications:** To consider Planning Applications received from Maldon District Council including the following:

Application No: TCA/MAL/21/00645

Proposal: T1 Field Maple - Reduce by 1.5 metres T2 Field Maple - Fell.

Location: 39 Chapel Road Tolleshunt D'Arcy

Application No: LDP/MAL/21/00751 PP-10040651

Proposal: Claim for lawful development certificate for a proposed formation of loft space within existing roof profile

Location: Oak Field Hall Oxley Hill Tolleshunt D'Arcy

- **Appeals:** To receive notification of Planning Appeals.

[Application Ref: 20/00680/FUL PP-08868226](#)

Appeal Ref: APP/X1545/W/21/3270330

Site Address: 13 Church Street Tolleshunt D'Arcy Essex CM9 8TS

Proposal: Retrospective change of use of land to residential garden and construction of timber fence

- **Planning Decisions:** To note decisions made by Maldon District Council
[HOUSE/MAL/21/00501 – Spital Farm Station Road – Approved](#)
[TCA/MAL/21/00570 - The Studio Darcy House 1 South Street – TPO Served](#)

- **Planning Appeal Decisions:** To note decisions made by the Planning Inspectorate.

- **Tree Preservation Order:** To note Tree Preservation Orders made by Maldon District Council

[Tree Preservation Order No: 02/21](#)

Title: The Studio Darcy House 1 South Street

9. Training

To consider any training requests from the Clerk or Councillors

10. Road Safety

10.1 To receive information from Cllr. Munson

10.2 To receive information from the Clerk

11. **Police/Community Protection Officers (CPO)**
 - 11.1 **Police Reports**
To receive Police Reports (confidential)
 - 11.2 **Community Protection Officers (CPOs)**
[To receive the June report.](#)

12. **Administration**
To receive information from the Clerk – update on current and ongoing matters.

13. **Representative Reports**
 - 13.1 **Burial Ground**
 - 13.1.1 To receive a verbal update from Cllr Brown.

 - 13.2 **Recreation Ground**
 - 13.2.1 To receive a verbal update from Cllr Dorman.
 - 13.2.2 To consider quotation for the cleaning of the outdoor gym area and repairs to the base.
 - 13.2.3 To consider quotations for replacement external doors to the Pavilion.
 - 13.2.4 To consider quotation to rub down paint the goal posts.
 - 13.2.5 [To consider request for Tiptree Heath Reserves to use the Recreation Ground for football .](#)
 - 13.2.6 [To consider request to hire the Recreation Ground for a car boot sale and dog show.](#)
 - 13.2.7 To consider quotation to cut hedge back on the path between the Village Hall and the Recreation Ground.

 - 13.3 **Highway/Footpaths**
 - 13.3.1 To receive a verbal update from Cllr Henderson

14. **Community Concerns**
To receive information only or note future agenda items

15. **Date of the Next Meeting**
Next meeting to be held on:
Tuesday 31st August 2021 – Full Council Meeting – 7.30 pm- Village Hall

*(Key - * = attached - # = to follow)*

**Bank Reconciliation Statement as at 30/06/2021
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	30/06/2021		57,103.91
			<u>57,103.91</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
28/06/2021 ONLINE Inisev		17.98	
29/06/2021 ONLINE H M Revenue & Customs		123.60	
29/06/2021 ONLINE Michelle Curtis		93.70	
29/06/2021 ONLINE Adobe Systems software		15.17	
29/06/2021 ONLINE Adobe Systems software		15.17	
29/06/2021 ONLINE Adobe Systems software		15.17	
29/06/2021 ONLINE Lenny Aldridge		40.00	
29/06/2021 ONLINE Maurice Howard		175.00	
29/06/2021 ONLINE Gamart Engineering Ltd		11,040.00	
29/06/2021 ONLINE Bonz Garden Maintenance		160.00	
29/06/2021 ONLINE Bonz Garden Maintenance		485.00	
29/06/2021 ONLINE Maldon District Council		459.26	
29/06/2021 ONLINE Maldon District Council		72.00	
29/06/2021 29/06/21 Universal Services		1,759.50	
			<u>14,471.55</u>
			42,632.36
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			42,632.36
		Balance per Cash Book is :-	42,632.36
		Difference is :-	0.00

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Elections	100.00		100.00
321 EMR Parish Improvements	1,208.50	-382.72	825.78
322 EMR Recreation Ground	4,500.00	-1,486.25	3,013.75
323 Unallocated	411.08	-114.51	296.57
324 EMR Burial Ground	2,000.00		2,000.00
325 EMR Maypole	500.00	-485.00	15.00
	<u>8,719.58</u>	<u>-2,468.48</u>	<u>6,251.10</u>

Detailed Receipts & Payments by Budget Heading 30/06/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	21,515	0	(21,515)			0.0%	
	<u>21,515</u>	<u>0</u>	<u>(21,515)</u>				<u>0</u>
Income :- Receipts							
	<u>21,515</u>	<u>0</u>	<u>(21,515)</u>				
Net Receipts	<u>21,515</u>	<u>0</u>	<u>(21,515)</u>				
<u>110 Administration</u>							
██████████	████	████	████		████	████	
██████████	████	████	████		████	████	
██████████	████	████	████		████	████	
4070 Payroll Processing	74	75	1		1	98.7%	
4090 Bank Charges	18	72	54		54	25.0%	
4100 Audit Fees	175	375	200		200	46.7%	
4120 Subscriptions & Memberships	369	500	131		131	73.9%	
4130 Insurance	0	1,400	1,400		1,400	0.0%	
4150 Postage	0	10	10		10	0.0%	
4160 Telephone & Broadband	77	360	283		283	21.5%	
4170 Website	18	150	132		132	12.0%	
4190 Office Allowance	78	312	234		234	25.0%	
4200 Grants & Donations Paid	0	2,500	2,500		2,500	0.0%	
4230 CPOs	137	800	663		663	17.1%	
4500 Hall Hire	0	700	700		700	0.0%	
4990 Sundries	7	100	93		93	7.5%	
	<u>2,727</u>	<u>13,904</u>	<u>11,177</u>	<u>0</u>	<u>11,177</u>	<u>19.6%</u>	<u>0</u>
Administration :- Indirect Payments							
	<u>(2,727)</u>	<u>(13,904)</u>	<u>(11,177)</u>				
Net Payments	<u>(2,727)</u>	<u>(13,904)</u>	<u>(11,177)</u>				
<u>130 Amenities</u>							
4300 Defibrillator	169	400	231		231	42.2%	
4310 Grass/Hedge/Tree cutting	120	4,000	3,880		3,880	3.0%	
	<u>289</u>	<u>4,400</u>	<u>4,111</u>	<u>0</u>	<u>4,111</u>	<u>6.6%</u>	<u>0</u>
Amenities :- Indirect Payments							
	<u>(289)</u>	<u>(4,400)</u>	<u>(4,111)</u>				
Net Payments	<u>(289)</u>	<u>(4,400)</u>	<u>(4,111)</u>				
<u>135 Burial Ground</u>							
1350 Burial Ground Income	0	3,000	3,000			0.0%	
	<u>0</u>	<u>3,000</u>	<u>3,000</u>			<u>0.0%</u>	<u>0</u>
Burial Ground :- Receipts							
4360 Water	33	70	37		37	47.8%	
4370 Maintenance	0	100	100		100	0.0%	
	<u>33</u>	<u>170</u>	<u>137</u>	<u>0</u>	<u>137</u>	<u>19.7%</u>	<u>0</u>
Burial Ground :- Indirect Payments							
	<u>(33)</u>	<u>2,830</u>	<u>2,863</u>				
Net Receipts over Payments	<u>(33)</u>	<u>2,830</u>	<u>2,863</u>				

Detailed Receipts & Payments by Budget Heading 30/06/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>140 Pavilion</u>							
4360 Water	417	200	(217)		(217)	208.4%	
4370 Maintenance	0	1,000	1,000		1,000	0.0%	
4400 Electricity	37	200	163		163	18.5%	
Pavilion :- Indirect Payments	454	1,400	946	0	946	32.4%	0
Net Payments	(454)	(1,400)	(946)				
<u>145 Rec Ground</u>							
1450 Pitch Fees	160	500	340			32.0%	
Rec Ground :- Receipts	160	500	340			32.0%	0
4360 Water	(33)	0	33		33	0.0%	
4370 Maintenance	309	500	191		191	61.9%	
4550 Play Equipment	9,200	3,000	(6,200)		(6,200)	306.7%	
Rec Ground :- Indirect Payments	9,476	3,500	(5,976)	0	(5,976)	270.7%	0
Net Receipts over Payments	(9,316)	(3,000)	6,316				
<u>155 Streetlighting</u>							
4370 Maintenance	0	100	100		100	0.0%	
Streetlighting :- Indirect Payments	0	100	100	0	100	0.0%	0
Net Payments	0	(100)	(100)				
<u>160 Projects</u>							
4600 Maypole	485	0	(485)		(485)	0.0%	485
4610 Parish Improvements	383	0	(383)		(383)	0.0%	383
4620 Rec Ground	3,026	1,540	(1,486)		(1,486)	196.5%	3,026
4640 Unallocated	115	0	(115)		(115)	0.0%	115
Projects :- Indirect Payments	4,008	1,540	(2,468)	0	(2,468)	260.3%	4,008
Net Payments	(4,008)	(1,540)	2,468				
6000 plus Transfer from EMR	4,008						
Movement to/(from) Gen Reserve	0						
Grand Totals:- Receipts	21,675	3,500	(18,175)			619.3%	
Payments	16,988	25,014	8,026	0	8,026	67.9%	
Net Receipts over Payments	4,687	(21,514)	(26,201)				
plus Transfer from EMR	4,008						
Movement to/(from) Gen Reserve	8,696						

21 July 2021



Reference: 20/00680/FUL
 Planning Officer: Hannah Bowles

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING ACT 1990
 APPEAL UNDER SECTION 78**

Site Address: 13 Church Street Tolleshunt D'Arcy Essex CM9 8TS
Proposal: Retrospective change of use of land to residential garden and construction of timber fence
Application Ref: 20/00680/FUL PP-08868226
Appellants Name: Mr Tom Foster
Appeal Ref: APP/X1545/W/21/3270330
Appeal Start Date: 16 July 2021

I refer to the above details. An appeal has been made to the Secretary of State against the Council's decision to refuse to grant planning permission.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so on the Planning Inspectorate website at <https://acp.planninginspectorate.gov.uk> or by emailing RT1@planninginspectorate.gov.uk. If you do not have access to the internet, you can send **three** copies to:

Zoe Day
 The Planning Inspectorate
 Temple Quay House
 2 The Square
 Bristol
 BS1 6PN



All representations must be received by 20 August 2021. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the appeal reference.**



The appeal documents are available to view on our website www.maldon.gov.uk. Alternatively they may be viewed at the Council Offices, Princes Road, Maldon between 8.30am-5pm Monday-Thursday and 8.30am-4.30pm Fridays.

Guidance on taking part in planning appeals is available from <https://www.gov.uk/topic/planning-development/planning-permission-appeals>

When made, the decision will be published on the Planning Inspectorate website <https://acp.planninginspectorate.gov.uk>.

Yours faithfully

A handwritten signature in black ink, appearing to read 'ML', is positioned above the typed name.

Matt Leigh
Lead Specialist Place

Town and Country Planning Act 1990
Weekly List Of Decisions 9th July 2021
Week Ending



HOUSE/MAL/21/00501 Tolleshunt D'Arcy

Two storey side and single storey rear extensions, internal alterations, replacement windows to the front, rear and eastern side elevation and an additional first floor window to eastern elevation

Spital Farm Station Road Tolleshunt D'Arcy Essex

(UPRN - 200000916102)

Mr. Richard Bradshaw

APPROVE subject to the following conditions:-

1 **CONDITION**

The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

REASON

To comply with Section 91(1) The Town & Country Planning Act 1990 (as amended).

2 **CONDITION**

The development hereby permitted shall be carried out in accordance with the following approved plans and documents: 2021-02/13A, 2021-02/02, 2021-02/01, 2021-02/03, 2021-02/04, 2021-02/12B, 2021-02/11A and 2021-02/14.

REASON

To ensure that the development is carried out in accordance with the details as approved.

3 **CONDITION**

The materials used in the construction of the development hereby approved shall be as set out within the application form/plans hereby approved

REASON

In the interest of the character and appearance of the area in accordance with policy D1 of the approved Local Development Plan and guidance contained within the National Planning Policy Framework.

POSITIVE AND PROACTIVE STATEMENT

Town and Country Planning (Development Management Procedure) (England)
Order 2015 - Positive and Proactive Statement:

The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework.

Officer: Sophie Mardon

Dated : 08/07/2021

Town and Country Planning Act 1990
Weekly List Of Decisions 9th July 2021
Week Ending



TCA/MAL/21/00570 Tolleshunt D'Arcy

T1 Common Ash - Fell to ground level and grind stump and replant with a suitable species

The Studio Darcy House 1 South Street Tolleshunt D'Arcy
(UPRN - 100091259222)

Mr Oliver Tong - Greenwood Environmental Ltd

TPO SERVED

Officer: Sophie Mardon

Dated : 02/07/2021

Our ref TPO 02/21
Your ref

16th April 2021

Mrs Michelle Curtis - Parish Clerk
4 Valkyrie Close
Tollesbury
Essex
CM9 8SL

MALDON DISTRICT COUNCIL

Princes Road
Maldon
Essex CM9 5DL

www.maldon.gov.uk



Enquiries to Sophie Mardon
Email: planning@maldon.gov.uk

Dear Mrs Curtis,

TOWN AND COUNTRY PLANNING ACT 1990
The Town and Country Planning (Tree Preservation) (England) Regulations 2012
TREE PRESERVATION ORDER NO. 02/21
Title: The Studio, Darcy House, 1 South Street, Tolleshunt D'Arcy, CM9 8TR

I enclose herewith, for your information, a copy of the above-mentioned Tree Preservation Order which was made by the Council on 02nd July 2021.

The Order became provisionally effective on the date it was made and remains so until confirmed or otherwise within the period of six months from that date.

I shall write again to let you know of the outcome.

Yours sincerely



Sophie Mardon
Caseworker – Development Management
For Lead Specialist - Place

Town and Country Planning Act 1990

The Maldon District Council Tree Preservation Order 02/21

Title: The Studio, Darcy House, 1 South Street, Tolleshunt D'Arcy, CM9 8TR

The Maldon District Council, in exercise of the powers conferred on them by section 198 of the Town and Country Planning Act 1990 make the following Order—

Citation

1. This Order may be cited as the Maldon district Council TPO 02/21.

Interpretation

- 2.— (1) In this Order “the authority” means the Maldon District Council.
(2) In this Order any reference to a numbered section is a reference to the section so numbered in the Town and Country Planning Act 1990 and any reference to a numbered regulation is a reference to the regulation so numbered in the Town and Country Planning (Tree Preservation)(England) Regulations 2012.

Effect

3.— (1) Subject to article 4, this Order takes effect provisionally on the date on which it is made.

(2) Without prejudice to subsection (7) of section 198 (power to make tree preservation orders) or subsection (1) of section 200 (tree preservation orders: Forestry Commissioners) and, subject to the exceptions in regulation 14, no person shall—

- (a) cut down, top, lop, uproot, wilfully damage, or wilfully destroy; or
- (b) cause or permit the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of,

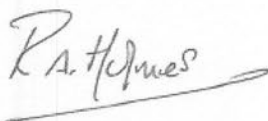
any tree specified in the Schedule to this Order except with the written consent of the authority in accordance with regulations 16 and 17, or of the Secretary of State in accordance with regulation 23, and, where such consent is given subject to conditions, in accordance with those conditions.

Application to trees to be planted pursuant to a condition

4. In relation to any tree identified in the first column of the Schedule by the letter “C”, being a tree to be planted pursuant to a condition imposed under paragraph (a) of section 197 (planning permission to include appropriate provision for preservation and planting of trees), this Order takes effect as from the time when the tree is planted.

Dated this second day of July 2021

Signed on behalf of Maldon District Council:



Richard Holmes
Director of Service Delivery
Authorised by the Council to sign in that behalf.

[CONFIRMATION OF ORDER

[This Order was confirmed by Maldon District Council without modification on the **** day of ***** 201*

OR

[This Order was confirmed by the Maldon District Council subject to the modifications indicated by [state how indicated], on the **** day of ***** 201*

Signed on behalf of Maldon District Council:

Authorised by the Council to sign in that behalf]

[DECISION NOT TO CONFIRM ORDER

[A decision not to confirm this Order was taken by Maldon District Council on the **** day of ***** 201*

Signed on behalf of Maldon District Council:

Authorised by the Council to sign in that behalf]

[VARIATION OF ORDER

[This Order was varied by the Maldon District Council on the **** day of *****201* by a variation order under reference number [insert reference number to the variation order] a copy of which is attached]

Signed on behalf of Maldon District Council:

Authorised by the Council to sign in that behalf]

[REVOCATION OF ORDER

This Order was revoked by the Maldon District Council on the **** of *****201*

[Signed on behalf of Maldon District Council:

.....

Authorised by the Council to sign in that behalf]

SCHEDULE
Specification of trees

Trees specified individually

(encircled in black on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
T1	Ash	Front boundary of The Studio, Darcy House, 1 South Street, Tolleshunt D'Arcy

Trees specified by reference to an area

(within a dotted black line on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
	NONE	

Groups of trees

(within a broken black line on the map)

<i>Reference on map</i>	<i>Description (including number of trees of each species in the group)</i>	<i>Situation</i>
	NONE	

Woodlands

(within a continuous black line on the map)

<i>Reference on map</i>	<i>Description</i>	<i>Situation</i>
	NONE	

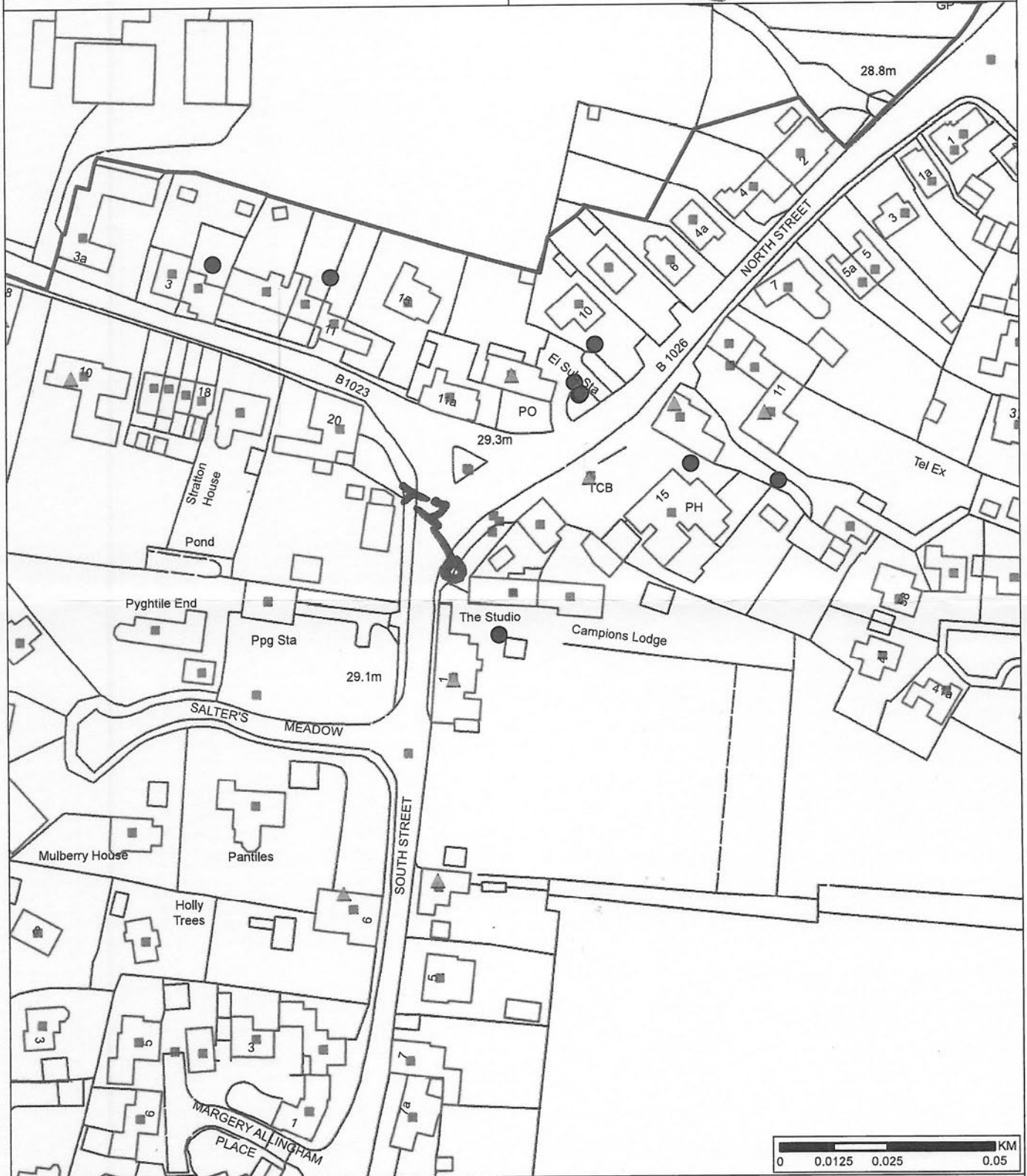
Tree Preservation Order

Details

The Studio, Darcy House, 1 South Street, Tolleshunt D'Arcy

TPO 2/21

T1 - ASH



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Maldon District Council 100018588 2014



www.maldon.gov.uk

Scale:	1:1,250
Organisation:	Maldon District Council
Department:	Department
Comments:	T1 - Ash
Date:	02/07/2021
MSA Number:	100018588

Parish/Town Council	Month	Total Number of Hours
Tolleshunt D'arcy	Jun-21	2
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
4	2	4

Officer	Parish	Date	Start	Finish	Total	Speed Enforcement Patrol (TRUCAM)	Drivers caught speeding	Comments/Any other duties
GD	Tolleshunt D'Arcy	01/06/21	09:00	09:30	00:30	M018	0	
JB	Tolleshunt D'Arcy	08/06/21	11:40	12:10	00:30	M020	4	
JB	Tolleshunt D'Arcy	10/06/21	10:50	11:20	00:30	M021	0	
GD	Tolleshunt D'Arcy	22/06/21	12:05	12:35	00:30	M020	0	
					2:00:00		4	

tiptree heath fc



From [REDACTED]
To Michelle Curtis <clerk@tolleshunt-darcypc.org>
Date 2021-07-07 12:41

hi Michelle

i have spoken to John and as you are aware we have 2 teams the 1st team are moving on but we would like to keep our reserve team playing at Darcy, they play at a lower standard to us and are local lads.

please could you consider letting them continue playing there i would ensure everything is run in accordance to the council ways

regards [REDACTED]

Recreational ground hire



From [REDACTED]
To <clerk@tolleshuntarcy.org>
Date 2021-07-08 19:20

Hello

We are a new riding club and was wondering if it's possible to hire to your field in Tolleshunt Darcy,? It will be for a car boot sale in the morning then a dog show in the afternoon

If this is something you could accommodate ? If so how much would it be please.

We are looking at doing a Saturday or Sunday during August September.

Thank you very much

Best

[REDACTED]

SCAKSR club

Sent from the all-new AOL app for iOS