

Present: Cllrs Barwick, Dorman, Munson, Scott

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also Present: 4 Members of the Public

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence

There were apologies for absence from Cllrs Brown and Henderson.

3. Declarations of Interest

There were no declarations of interest disclosed.

4. County Councillor and District Councillors

There was no County or District Councillors present.

5. Public Forum

The Agent for the planning application reference FUL/MAL/21/00410 PP-09737884 gave an overview of the proposal.

It was agreed to move to item 8 on the agenda.

8. Planning

Planning Applications and Decisions

– **Planning Applications:**

Application No: AGR/MAL/21/00784 PP-10063650

Proposal: Prior notification for a new agricultural grain and straw building

Location: Land North Of Grove Farm Road Tolleshunt D'Arcy

The Clerk reported that Maldon District Council had already made their decision on the above Planning Application. Maldon District Council refused the application.

Application No: FUL/MAL/21/00410 PP-09737884

Proposal: Erection of single storey dwelling and formation of new vehicular access

Location: Land Adjacent To Rosedean Tudwick Road Tolleshunt D'Arcy

Resolved: Agreed by a majority (3 voted in favour and 2 abstained) to recommend refusal of this application due to the following:

- The proposal is outside the development boundary

2 members of the public left the meeting.

Application No: HOUSE/MAL/21/00754 PP-10033809

Proposal: Proposed carport and annex

Location: Greengates Tudwick Road Tiptree

Resolved: Unanimously agreed to recommend refusal of this application due to the following:

- The proposal is outside the development boundary
 - Overdevelopment of the site
 - The proposal appears to be built on arable land.
- **Planning Appeals:** None received
- **Planning Decisions:**
HOUSE/MAL/21/00563 – 25 Chapel Road - Refused
AGR/MAL/21/00784 - Land North Of Grove Farm Road – Refused
FUL/MAL/21/00478 – Village Hall, 25 Tollesbury Road - Approved
- **Planning Appeal Decisions:**
Planning Application Ref: FUL/MAL/20/00680
Appeal Ref: APP/X1545/W/21/3270330
Location: Land to the rear of 13 Church Street, Tolleshunt D’Arcy
Decision: Appeal dismissed

Councillors were unsure how long it would take for the landowner to remove the fence as this is currently being investigated by Enforcement at Maldon District Council.

Action: Clerk to request that District Councillor Thompson follows this up with Enforcement on behalf of the Parish Council.

Tree Preservation Order: None received

2 members of the public arrived at the meeting.

6. Minutes

Minutes 27th July 2021

Resolved: The Minutes of the Parish Council Meeting held on 27th July 2021 be approved as a true and accurate record of the meeting. Unanimously agreed.

The Chairman signed the Minutes.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports as of 31st July 2021:

Bank Reconciliation – a Closing balance of £41,580.20

Expenditure to date – Budget £25,014 – Actual £18,636

Income to date (including Precept (£21,515) £25,015 – Actual £22,510

Earmarked Funds – Closing Balance - £6,251.10 – Net Transfers -£2,468.48

The Chairman signed the Reports.

7.2 Payments

Items for payment totalling £1041.96 were presented for approval.

Resolved: To approve payments. Unanimously agreed.

9. Training
No training was requested.

10. Policies

10.1 Email Policy

Resolved: to adopt the Email Policy V1.0. Unanimously agreed.

10.2 Social Media Policy

Resolved: to adopt the Social Media Policy V1.0. Unanimously agreed.

The new individual policies would supersede the Email and Social Media Policy V1.0.

11. Insurance

Resolved: to accept the quotation from Came & Company for £1,393.65 (£1,244.33 premium plus £149.32 Insurance Premium Tax). This is a long-term agreement until 30th September 2023. Unanimously agreed.

Councillor Munson stated that the bus shelter was not on the insurance policy. The Chairman stated that it is understood that the bus shelter belongs to the Chelmsford Diocese and many years ago the Parish Council agreed that they would maintain it.

Action: Clerk to confirm ownership of the bus shelter.

12. Grant Application

Resolved: to provide a grant of £500 to the Village Hall Management Committee towards the repairs following the recent break-in at the Village Hall. Unanimously agreed.

13. Road Safety

Cllr Munson presented information on vehicle activated signage (Appendix A). Quotations had been obtained and the signage would cost £1,855 and £2,114 each excluding installation. Cllr Munson suggested that two signs were purchased.

Cllr Munson further stated that he did not feel there was a speeding issue in Tolleshunt D'Arcy and whilst it would be nice to have such signage, it is not really necessary as there is not an issue.

The Chairman pointed out that even if the signs were purchased we would still need to get permission from Essex County Council Highways to install them and as we know that would be a long and protracted process with no guarantee that permission would be granted.

Cllr. Scott pointed out that whilst the speed limits may not be being broken there were places in the village where 30mph was inappropriate and that consideration should be given to seeking a 20mph limit within the village.

It was agreed to monitor the situation.

14. Cemetery Files/Dropbox

14.1 Cemetery Files

Resolved: to transfer all Cemetery paperwork older than one year to digital format. Hardcopies of the paperwork to be shredded. Unanimously agreed.

14.2 Dropbox

Resolved: to upgrade Dropbox to Dropbox Plus for £7.99 per month (paid annually) for the storage of Parish Council documentation. Unanimously agreed.

15. Police/Community Protection Officers (CPOs)

15.1 Police Report

The Police Reports were received and noted.

15.2 Community Protection Officers (CPOs)

The CPO Report for July 2021 was received and noted.

During the CPOs Patrols in July, there were no speeding offences.

16. Administration

No new information from the Clerk.

17. Representative Reports

17.1 Burial Ground

17.1.1 Update from Cllr Brown

The Chairman reported in the absence of Cllr Brown.

The gates have rotted and need replacement, the options are:

- 1) Replace like for like
- 2) Replace with hardwood
- 3) Replace with metal (same design at the Church Burial Ground).
- 4) Not have gates

It was agreed that having gates was desired

Action: Quotations to be obtained for consideration at the next meeting.

The Clerk reported that at the last meeting the Council considered a request to install a bench on a purchased burial ground plot. The Council agreed that plots should be used for burials and not for benches.

The applicant has asked where the Council may allow a bench to be installed.

Action: To be considered further by the Parish Council.

17.2 Recreation Ground

17.2.1 Update from Cllr Dorman

- He had visited the Recreation Ground and the outdoor gym looks good following its recent jet-wash and maintenance.
The Clerk reported that the resident who had initially raised the concern regarding the outdoor gym had emailed to say he had noticed the visual improvement of the area and passed his thanks to all involved at the Parish Council.
- The youth shelter had also been cleaned but the base required attention.
Action: Clerk to obtain a quotation for a new base.
- There are missing caps on the guttering of the Pavilion
Action: Clerk to arrange for the caps to be replaced.
- The chain-link fence between the PC fence and the neighbouring property needs to be repaired or removed as it is a hazard. It looks as though it has been stood on.
Action: Clerk to contact the resident to ask if they will repair it if not do they have any objection to the Parish Council removing it.

17.2.2 Pavilion

Councillors consider the proposal from Bee-Fit CM9 for internal works in the Pavilion which would increase the size of the gym area.

Councillors agreed to the proposal subject to the Football Teams being happy with the proposed layout as there would be a reduction in the size of the changing rooms.

Action: Proposed drawings to be sent to the football team for comment.

17.3 Highway/Footpaths

17.3.1 No issues to report.

18. Community Concerns – Information Exchange/Next Agenda Items

No items were raised.

19. Date of the Next Meeting

The next meeting of the Parish Council will be held on:

Tuesday 28th September 2021 – Full Council Meeting – 7.30 pm

The Chairman closed the meeting at 9.21 pm.

Signed.....

Date:.....