

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarcypc.org

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis, PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 email: clerk@tolleshuntdarcypc.org



Notice is hereby given that the meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on Tuesday 30th November 31st August 2021, in the Village Hall commencing at 7.30 pm, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

23rd November 2021

Councillors: J Smith (Chairman), L Barwick (Vice-Chairman), J Brown, B Dorman, M Henderson, G Munson, R Scott

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

- Chairman's welcome**
- Apologies for Absence**
To receive apologies for absence.
- Declaration of Interest**
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
- County and District Councillors**
To receive information from County and District Councillors.
- Public Forum**
The Chairman will invite questions and observations from members of the public. A maximum time of **15** minutes will be allowed.

6. Minutes

To receive and approve the Minutes of the Meeting held on 26th October 2021.

7. Finance

7.1 [To receive and approve Monthly Financial Report as at the 31st October 2021](#)

7.2 To ratify decision to give a contribution to Tollesbury Parish Council of £60 for the PO Box address for the Parish Clerk.

7.3 To ratify decision to purchase sweets to the value of £20 towards the Santa visit on 23rd December 2021.

7.4 To receive and approve Payments

8. Budget/Precept 2022/23

To discuss draft budget/precept for 2022/33.

9. Planning

Planning Applications and Decisions

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

- **Planning Applications:** To consider Planning Applications received from Maldon District Council, including the following:

Application No: VAR/MAL/21/01135 PP-10338810

Proposal: Removal of condition 2 on planning application MAR/43/53 (The dwelling to be occupied by a person or persons engaged in agriculture on the nurseries.)

Location: Wellside Nurseries Tudwick Road Tolleshunt D'arcy

Application No: FUL/MAL/21/00912 PP-10163466

Proposal: Conversion of existing farm building to a unit of holiday accommodation.

Location: The Wycke Pages Lane Tolleshunt D'arcy

To ratify decision to recommend approval of the following Planning Application:

Application No: TCA/MAL/21/01129

Proposal: T1 Spruce - Fell

Location: 6 North Street Tolleshunt D'arcy

- **Appeals:** To receive notification of Planning Appeals.

Appeal Ref: [APP/X1545/D/21/3280502](#)

Application Ref: 21/00244/HOUSE PP-09605641

Site Address: 25 Chapel Road Tolleshunt D'Arcy

Proposal: Replacement outbuilding to rear of garden to provide car garaging, gym and workspace incidental to use of main dwelling house

- **Planning Decisions:** To note decisions made by Maldon District Council

[LDP/MAL/21/00850 – 25 Chapel Road - Refused](#)

- **Planning Appeal Decisions:** To note decisions made by the Planning Inspectorate.

10. **Training**
To consider any training requests from the Clerk or Councillors
11. **Area outside the Noticeboard**
 - 11.1 [To consider signage reminding residents to keep the area clear.](#)
 - 11.2 [To consider options and quotations for a replacement bench.](#)
13. **Website - Parish Councillor Profiles**
To consider including a photograph of each Councillors on the Parish Council website.
14. **Policy**
[To adopt the Scheme of Delegation Policy V1.0.](#)
15. **Police/Community Protection Officers (CPO)**
 - 15.1 **Police Reports**
To receive Police Reports (confidential)
 - 15.2 **Community Protection Officers (CPOs)**
[To receive the October report.](#)
16. **Administration**
To receive information from the Clerk – update on current and ongoing matters.
17. **Representative Reports**
 - 17.1 **Burial Ground**
 - 17.1.1 To receive a verbal update from Cllr Brown.
 - 17.1.2 To consider quotations for a replacement gate at the Burial Ground
 - 17.1.3 [To consider quotation for replacement noticeboard](#)
 - 17.2 **Recreation Ground**
 - 17.2.1 To receive a verbal update from Cllr Dorman.
 - 17.2.2 [To consider options and quotations for replacement surfacing for the youth shelter](#)
 - 17.3 **Highway/Footpaths**
 - 17.3.1 To receive a verbal update from Cllr Henderson
18. **Community Concerns**
To receive information only or note future agenda items
19. **Public Bodies (Admission to Meetings) Act 1960**
In view of the confidential personnel and contractual nature of the business to be transacted, to consider excluding the press and public from the meeting.
20. **Employment Matters**
To carry out a review of the numeration and office allowance for the Parish Clerk.
21. **Public Bodies (Admission to Meetings) Act 1960**
To consider permitting the press and public to return to the meeting
22. **Date of the Next Meeting**
Next meeting to be held on:
Tuesday 4th January 2022 – Full Council Meeting – 7.30 pm- Village Hall

Date: 02/11/2021

Tolleshunt Darcy Parish Council

Page 1

Time: 13:02

**Bank Reconciliation Statement as at 31/10/2021
for Cashbook 1 - Current Bank A/c**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/10/2021		37,988.20
			<u>37,988.20</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
26/10/2021 SO	Michelle Curtis		450.00
26/10/2021 ONLINE	H M Revenue & Customs		108.40
26/10/2021 ONLINE	Information Commissioners Offi		40.00
26/10/2021 ONLINE	Adobe Systems software		15.17
26/10/2021 ONLINE	Lenny Aldridge		40.00
26/10/2021 ONLINE	Wave		21.61
26/10/2021 ONLINE	Wave		28.18
26/10/2021 ONLINE	Maldon District Council		252.43
31/10/2021 DD	British Telecom		30.90
			<u>986.69</u>
			37,001.51
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			37,001.51
		Balance per Cash Book is :-	36,906.51
		Difference is :-	95.00

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Elections	100.00		100.00
321 EMR Parish Improvements	1,208.50	-382.72	825.78
322 EMR Recreation Ground	4,500.00	-1,898.75	2,601.25
323 Unallocated	411.08	-114.51	296.57
324 EMR Burial Ground	2,000.00		2,000.00
325 EMR Maypole	500.00	-485.00	15.00
	<u>8,719.58</u>	<u>-2,880.98</u>	<u>5,838.60</u>

Detailed Receipts & Payments by Budget Heading 31/10/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	21,515	0	(21,515)			0.0%	
1990 Other Income	1,000	0	(1,000)			0.0%	
Income :- Receipts	<u>22,515</u>	<u>0</u>	<u>(22,515)</u>				<u>0</u>
Net Receipts	<u>22,515</u>	<u>0</u>	<u>(22,515)</u>				
<u>110 Administration</u>							
██████████	████	████	████		████	████	
██████████	████	████	████		████	████	
██████████	████	████	████		████	████	
4070 Payroll Processing	74	75	1		1	98.7%	
4080 Training	75	0	(75)		(75)	0.0%	
4090 Bank Charges	36	72	36		36	50.0%	
4100 Audit Fees	375	375	0		0	100.0%	
4120 Subscriptions & Memberships	740	500	(240)		(240)	148.0%	
4130 Insurance	1,444	1,400	(44)		(44)	103.1%	
4150 Postage	0	10	10		10	0.0%	
4160 Telephone & Broadband	181	360	179		179	50.2%	
4170 Website	18	150	132		132	12.0%	
4180 Office Equipment	11	0	(11)		(11)	0.0%	
4190 Office Allowance	182	312	130		130	58.3%	
4200 Grants & Donations Paid	700	2,500	1,800		1,800	28.0%	
4230 CPOs	558	800	242		242	69.7%	
4500 Hall Hire	0	700	700		700	0.0%	
4990 Sundries	49	100	51		51	48.8%	
Administration :- Indirect Payments	<u>8,392</u>	<u>13,904</u>	<u>5,512</u>	<u>0</u>	<u>5,512</u>	<u>60.4%</u>	<u>0</u>
Net Payments	<u>(8,392)</u>	<u>(13,904)</u>	<u>(5,512)</u>				
<u>130 Amenities</u>							
4300 Defibrillator	169	400	231		231	42.2%	
4310 Grass/Hedge/Tree cutting	1,230	4,000	2,770		2,770	30.8%	
Amenities :- Indirect Payments	<u>1,399</u>	<u>4,400</u>	<u>3,001</u>	<u>0</u>	<u>3,001</u>	<u>31.8%</u>	<u>0</u>
Net Payments	<u>(1,399)</u>	<u>(4,400)</u>	<u>(3,001)</u>				
<u>135 Burial Ground</u>							
1350 Burial Ground Income	898	3,000	2,102			29.9%	
Burial Ground :- Receipts	<u>898</u>	<u>3,000</u>	<u>2,102</u>			<u>29.9%</u>	<u>0</u>

Detailed Receipts & Payments by Budget Heading 31/10/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Water	62	70	8		8	88.0%	
4370 Maintenance	0	100	100		100	0.0%	
Burial Ground :- Indirect Payments	62	170	108	0	108	36.3%	0
Net Receipts over Payments	837	2,830	1,993				
<u>140 Pavilion</u>							
4360 Water	438	200	(238)		(238)	219.2%	
4370 Maintenance	46	1,000	954		954	4.6%	
4400 Electricity	37	200	163		163	18.5%	
Pavilion :- Indirect Payments	522	1,400	878	0	878	37.3%	0
Net Payments	(522)	(1,400)	(878)				
<u>145 Rec Ground</u>							
1450 Pitch Fees	260	500	240			52.0%	
Rec Ground :- Receipts	260	500	240			52.0%	0
4360 Water	(33)	0	33		33	0.0%	
4370 Maintenance	309	500	191		191	61.9%	
4550 Play Equipment	9,200	3,000	(6,200)		(6,200)	306.7%	
Rec Ground :- Indirect Payments	9,476	3,500	(5,976)	0	(5,976)	270.7%	0
Net Receipts over Payments	(9,216)	(3,000)	6,216				
<u>155 Streetlighting</u>							
4370 Maintenance	0	100	100		100	0.0%	
Streetlighting :- Indirect Payments	0	100	100	0	100	0.0%	0
Net Payments	0	(100)	(100)				
<u>160 Projects</u>							
4600 Maypole	485	0	(485)		(485)	0.0%	485
4610 Parish Improvements	383	0	(383)		(383)	0.0%	383
4620 Rec Ground	3,439	1,540	(1,899)		(1,899)	223.3%	3,439
4640 Unallocated	115	0	(115)		(115)	0.0%	115
Projects :- Indirect Payments	4,421	1,540	(2,881)	0	(2,881)	287.1%	4,421
Net Payments	(4,421)	(1,540)	2,881				
6000 plus Transfer from EMR	4,421						
Movement to/(from) Gen Reserve	0						

Detailed Receipts & Payments by Budget Heading 31/10/2021

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	23,673	3,500	(20,173)			676.4%	
Payments	24,271	25,014	743	0	743	97.0%	
Net Receipts over Payments	<u>(597)</u>	<u>(21,514)</u>	<u>(20,917)</u>				
plus Transfer from EMR	4,421						
Movement to/(from) Gen Reserve	<u>3,824</u>						

5 November 2021



Reference: 21/00244/HOUSE
 Planning Officer: Jade Elles

Dear Sir/Madam

**TOWN AND COUNTRY PLANNING ACT 1990
 APPEAL UNDER SECTION 78**

Site Address: 25 Chapel Road Tolleshunt D'Arcy Essex CM9 8TL
Proposal: Replacement outbuilding to rear of garden to provide car
 garaging, gym and workspace incidental to use of main dwelling
 house
Application Ref: 21/00244/HOUSE PP-09605641
Appellants Name: Mr Nigel Lempiere
Appeal Ref: APP/X1545/D/21/3280502
Appeal Start Date: 1 November 2021

I refer to the above details. An appeal has been made to the Secretary of State against the Council's decision to refuse to grant planning permission.

The appeal will be determined on the basis of **written representations**. The procedure to be followed is set out in Part 1 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009.

As this appeal is proceeding under the **Householder Appeals Service**, there is no opportunity for you to submit comments. However, we have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to withdraw any representations you made on the application, you must make this request to the Planning Inspectorate. You can do this by emailing RT1@planninginspectorate.gov.uk. If you do not have access to the internet, you can write (quoting the appeal reference) to:

Jessica Werrett
 The Planning Inspectorate
 Temple Quay House
 2 The Square
 Bristol
 BS1 6PN



The Planning Inspectorate will publish appeal documentation, including copies of representations received, on their website. Information provided in your representation will be published. This may include your name and address, but personal telephone numbers and email addresses and signatures of individuals will be removed. If you object to publication in this way, please contact the Planning Inspectorate.

The appeal documents can be inspected on the Planning Inspectorate website at <https://acp.planninginspectorate.gov.uk> or our website <http://www.maldon.gov.uk>. Alternatively they may be viewed at the Council Offices, Princes Road, Maldon between 8.30am-5pm Monday-Thursday and 8.30am-4.30pm Fridays.

The Planning Inspectorate aims to deal with appeals following this procedure within 8 weeks of the appeal start date. When made, the decision will be published on their website <https://acp.planninginspectorate.gov.uk>

Yours faithfully

A handwritten signature in black ink, appearing to read 'M Leigh', written in a cursive style.

Matt Leigh
Lead Specialist Place



Town and Country Planning Act 1990
Weekly List Of Decisions
Week Ending 22 October 2021

LDP/MAL/21/00850 Tolleshunt D'Arcy

Claim for lawful development certificate for a proposed new outbuilding containing workspace and gym.

25 Chapel Road Tolleshunt D'arcy Essex CM9 8TL

(UPRN - 100091455057)

Mr Nigel Lempriere

REFUSE for the following reason: -

The proposed outbuilding would not fall within the tolerance of Class E of Part 1, of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

Officer: Jade Elles

Dated: 21/10/2021

NMA/MAL/21/00963 Wickham Bishops

Application for non-material amendment following grant of Planning Permission 21/00506/HOUSE (A two storey front extension, a two storey side extension and a single storey rear extension. Replacement of all windows. Demolition and construction of replacement garage) Amendment sought: Divide garage in half allowing one side to be secured by a garage door and the remaining side to be open at the front and side in the style of a cart lodge.

Dobbins Carters Lane Wickham Bishops Essex

(UPRN - 200000914371)

Mr Lloyd Nicholls

REFUSED

Officer: Hayley Sadler

Dated: 21/10/2021

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarcypc.org



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Doing so restricts the visibility
for pedestrians particularly
children crossing the road.**

TRUSTPILOT RATED EXCELLENT



CUSTOM WHITE SIGN LANDSCAPE £11.14

SKU: B8336/14

Size

100x75mm

200x150mm

400x300mm

A2 (594x420mm)

A4 (297x210mm)

Material

Self-adhesive vinyl sticker

3mm Recycled plastic

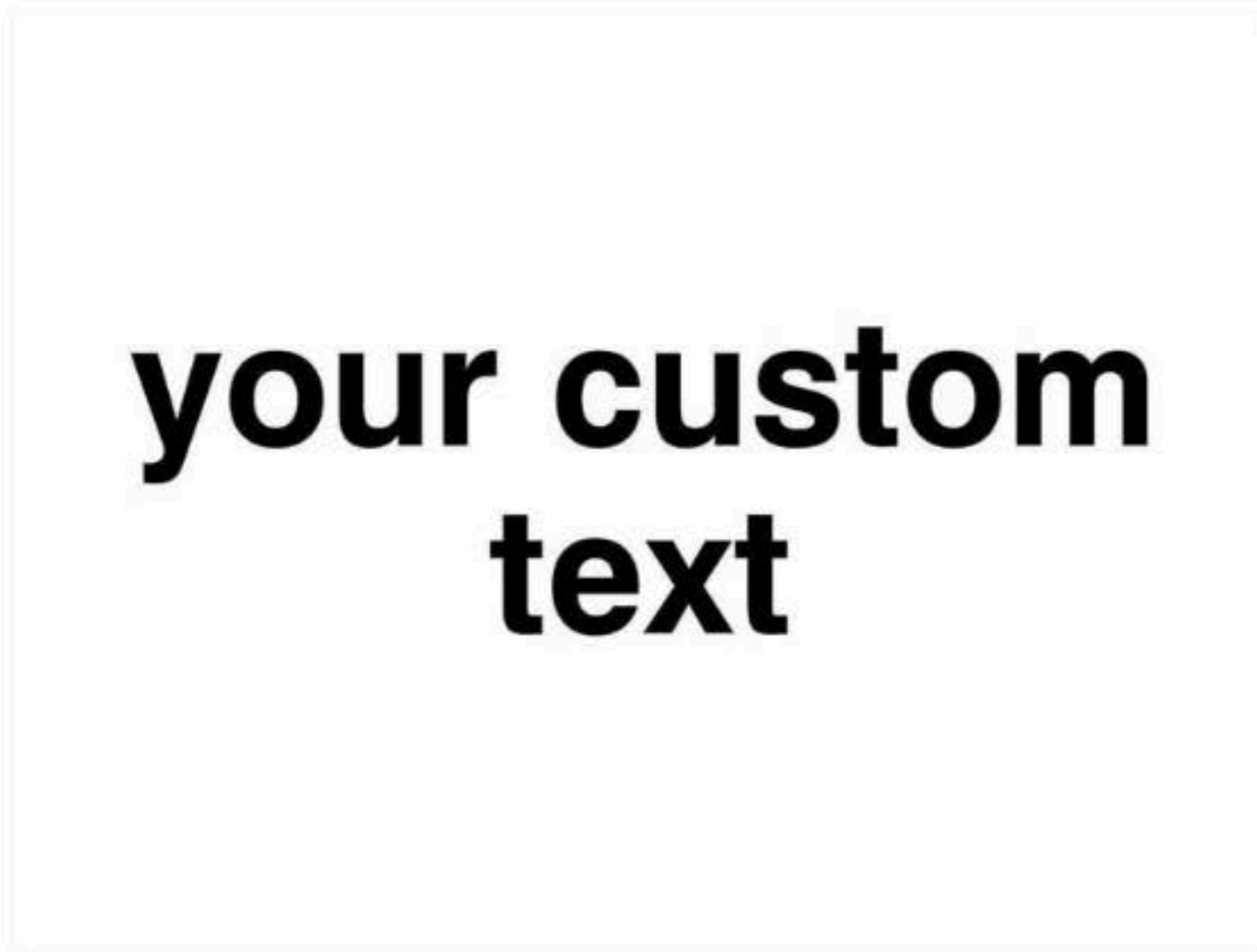
3mm Composite aluminium

CUSTOMISE THIS SIGN

ADD TO CART

Qty	Saving	Price (INC VAT)
5+	5%	£10.58
10+	10%	£10.03
20+	20%	£8.91
50+	25%	£8.36
100+	35%	£7.24

TRUSTPILOT RATED EXCELLENT



CUSTOM WHITE SIGN LANDSCAPE £16.20

SKU: B8336/14

Size

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400x300mm

A2 (594x420mm)

A4 (297x210mm)

Material

Self-adhesive vinyl sticker

3mm Recycled plastic

3mm Composite aluminium

CUSTOMISE THIS SIGN

ADD TO CART

Qty	Saving	Price (INC VAT)
5+	5%	£15.39
10+	10%	£14.58
20+	20%	£12.96
50+	25%	£12.15
100+	35%	£10.53

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text**

CUSTOM WHITE SIGN LANDSCAPE £28.74

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Size

100x75mm

200x150mm

400x300mm

A2 (594x420mm)

A4 (297x210mm)

Material

Self-adhesive vinyl sticker

3mm Recycled plastic

3mm Composite aluminium

CUSTOMISE THIS SIGN

ADD TO CART

Qty	Saving	Price (INC VAT)
5+	5%	£27.30
10+	10%	£25.87
20+	20%	£22.99
50+	25%	£21.55
100+	35%	£18.68



Recycled Plastic Traditional Seat

★★★★★ (4 CUSTOMER REVIEWS)

£299.00 – £329.00 (EXCLUDING VAT)

AVAILABLE

Choose an option for
COLOR

- 1 +

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SKU: RECYCLED PLASTIC TRADITIONAL THREE

Perfect for any type of environment, and suitable for adults and children aged 7 years and over, our Recycled Plastic Traditional Seat can sit up to 3 people at any one time. Made from 100% recycled plastic, the product is maintenance free, does not rot, corrode or splinter and comes with a 25 year construction guarantee. There is no staining or varnishing required, and the product can be left outdoors all year round. The Recycled Plastic Traditional Seat is also one of our most popular commemorative seats, and a plaque can be added at an additional cost. Please visit

added at an additional cost. Please visit

Commemorative Plaque – Marmax Recycled Plastic Products (marmaxproducts.co.uk)

[<https://marmaxproducts.co.uk/products/commemorative-plaque/>] for more information.

Product Dimensions

- 1560mm(l) x 630mm(w) x 890mm(h)
- Seat height: 430mm
- Weight: 49kg

Looking to have the picnic bench secured to the ground? No problem! Our ground fixing plates (for concrete) and extended legs (for soft ground and tarmac) are perfect to add that extra security and peace of mind to the products.

Delivery Information

- Our courier service delivers to kerbside only
- If there is an area that the driver can pull into and turn around, they will do so and deliver your order to this point
- The courier will offload the goods, but cannot move the goods or place in situ
- The courier cannot dispose of the pallets
- Once you are ready to order, and have proceeded to the checkout, delivery charges shown are for mainland UK only

- **If your delivery address falls outside this geographical area, please contact our sales office for guidance as additional delivery charges may apply**

Description

Recycled Plastic Traditional Seat

- **Perfect for any type of environment**
- **Suitable for adults and children aged 7 years and over**
- **Sits 3 people at any one time**
- **Dimensions: 1560mm(l) x 630mm(w) x 890mm(h)**
- **Seat height: 430mm**
- **Weight: 49kg**
- **Recycled plastic ground fixing plates, suitable for concrete, can be supplied at an additional cost. Please visit [Maintenance and Fixings Archives – Marmax Recycled Plastic Products \(marmaxproducts.co.uk\)](#) for more information**
- **Recycled plastic extended legs, suitable for soft ground, can be supplied at an additional cost. Please visit [Maintenance and Fixings Archives – Marmax Recycled Plastic Products \(marmaxproducts.co.uk\)](#) for more information**
- **Available in our full colour range**
- **Made from 100% recycled plastic**
- **Maintenance free**
- **Does not rot, corrode or splinter**
- **Leave outdoors for 365 day of the year**
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- **25 year construction guarantee**
- **Delivered fully assembled**
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Free certificates to show how many milk containers you have saved from landfill and our oceans

- **Free certificates to show how many milk containers you have saved from landfill and our oceans can be provided upon request**
-



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*Personalised Teak Garden
Benches, Highest Quality,
Ethically Sourced Wood,
Delivered fully Assembled
in Days*

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COMMERCIAL TEAK WOODEN BENCH 4 SEAT
([HTTPS://WWW.WEALDENBENCH SEAT-COMMERCIAL-BENCH](https://www.wealdenbenches.co.uk/4-seat-commercial-bench))

£695.00



(<https://www.wealdenbenches.co.uk/great-maytham-teak-garden-arm-chair>)

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(<https://www.wealdenbenches.co.uk/2-seat-commercial-bench>)

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Commercial Bench

£535.00 ~~was £595.00~~ (inc. VAT)

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Image 1 of 12



Our 3 seat Commercial Bench is the Rolls Royce of our ranges and is one of our best sellers. This commercial bench range is available as a 1 seat, 2 seat and 4 seat. We designed this bench to withstand high traffic and heavy public use. This bench is comfortable, stylish, has a high supportive back and is really chunky. We have constructed this bench with a huge 8cm x 8cm frame, there really is no better commercial bench available on the market.

It's the perfect bench for your local sports field, hospital, school, shopping centre or park. If required we can offer anti-theft bench security fixings for peace of mind if you are placing your bench in a public place. For a personal touch we can engrave some words or a picture on the top, bottom or both rails at the back, maybe a name, quote or image. Whatever you decide this bench is guaranteed to look great and last. If required, fitted cushions and protective covers are available.

All our benches have been designed by ourselves - they are not standard internet models. There is little to no maintenance required for all our Teak Benches. All of our Teak is Green Leaf certified. This is the equivalent of FSC and guarantees that the Bench you are buying is sourced responsibly and ethically. The Green Leaf Certificate reduces illegal logging by providing evidence that the Teak is from verified legal sources and by providing specific information on the original source of the Teak.

FREE5"x2" Brass Plaque with any Bench ordered this month! Simply add your Bench to the basket and follow instructions.

IMPORTANT NOTICE To achieve 25 years + of use, all Garden Benches should be Polyurethane (expanding glued, Teak dowelled then clamped for 24hrs to ensure that there is no movement in the construction. Although an expensive and time consuming process, it is what we do with everyone of our Benches before we deliver. of buying flat packed Garden Benches or those made with cheap glues as wood naturally expands and contracts left outside so if they are not joined securely they will, after a few seasons, wobble and fail.

Dimensions: (L)150 x (D) 65 x (H) 90cm

Frame size: Extra Heavy 8 x 8cm

Weight: 40.00kg

Wood: DUE TO C-19, WE ARE EXPERIENCING SOME DELAYS IN STOCK ARRIVING FROM OUR OVERSEAS FACTORIES

Delivery: Standard UK £34.95 (Some more remote areas incur an automatic surcharge in checkout)

COVID-19 LATEST:
ONLINE / PHONE ORDERS STILL
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(mailto:mail@wealdenbenches.co.uk)

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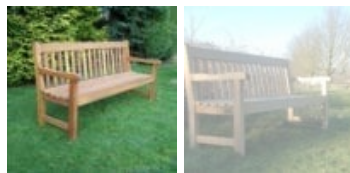
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Home / Seating / Hardwood Benches / Poplar 1.82m



Poplar 1.82m

★★★★★ (customer reviews)

Prices from **£439.00** ex VAT

The Poplar is a medium weight range bench and is built to suit a variety of uses in garden, park or hotel. There are four size options, ranging from 0.65m to 1.82m in length.

This range is manufactured by highly skilled craftsmen using traditional joinery techniques. All end frames are mortised, tenoned and dowelled for extra strength.

The Poplar range is made from Iroko (*Chlorophora excelsa*) that is sourced from West Africa. This is a highly durable hardwood with an attractive grain that will withstand our weather all year round.

The timber remains in its natural form with principal end grain waxed.

We are particularly careful to buy our timber from countries belonging to the International Tropical Timber Organisations, all of which have accepted ITTO guidelines for the sustainable production of tropical timber.


By purchasing our products it ensures that the timber resource retains an economic value, thus providing an incentive to replant, manage and protect for the future.

Backless benches

Curved Seats

Chairs

Treeseats

Picnic Benches 

Planters 

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SKU: BLPT182 Categories: Hardwood Benches, Seating

5

Reviews (5)

5 reviews for Poplar 1.82m



★★★★★

Angela Cook – September 27, 2021

It's lovely and goes well with my rocking chairs. I also added colorful pillows which were looking amazing.



★★★★★

Brenda Young – September 27, 2021

I like the aesthetic, and it was simple to put together. The finish, particularly on the arms, could have been a little smoother. Overall, we adore it!



★★★★★

Amelia Davis – September 27, 2021

My garden bench is fantastic! Very high quality, and I was able to put it together myself!



★★★★★

Rebecca Taylor – September 28, 2021

What a lovely bench! On our front porch, it looks fantastic. I'm hopeful that with proper care, it will only get better with age!



Ashley Cook – September 28, 2021

Very well-made! For further protection and shine, I sprayed it with teal oil. This is a great addition to our deck!

You may also like...



Poplar 1.23m



Prices from
£382.00 ex VAT



Poplar chair

Prices from
£287.00 ex VAT



Poplar 1.52m – 3 Seater Hardwood Bench Made in UK



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PRIMUM® DESIGN PLANTERS
£502.00

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Home > Garden Benches > Balmoral 6ft Queen's Platinum Jubilee Commemorative Bench



Balmoral 6ft Queen's Platinum Jubilee Commemorative Bench

£620.00

04-LT680-QPBA Qty:

View Recommended Accessories Secured by

Our Balmoral Queen's Platinum Jubilee commemorative bench will create a wonderful tribute to our monarch, featuring a regal high back and curved armrests to complete the look.

The classic Balmoral bench offers solid construction and a rustic style that fits in any traditional park or garden. Our Queen's Platinum Jubilee Commemorative Bench features an inscribed tribute to Her Majesty, and has a regal high back and curved armrests to complete the look. This bench would work perfectly in any garden, but is also suitable for museums, educational institutions, parks and so on.

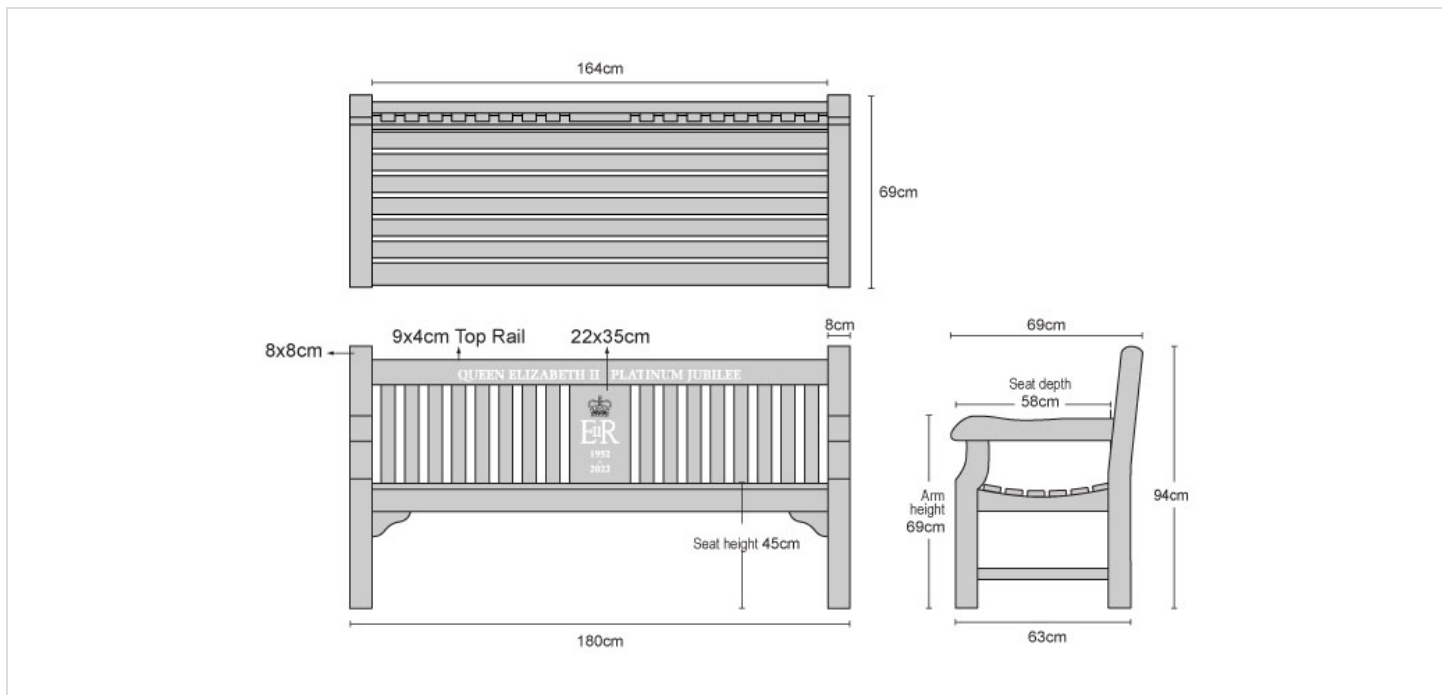
Dimensions:
Width: 180 cm
Depth: 69 cm
Height: 94 cm

+ Accessories & Add-Ons

Save 30% OFF the matching cushion when you buy it with this item - Discount automatically applied at checkout.

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Customisation

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Super-Deluxe Teak Banana Bench

£415.00



Bahama Extra Large Teak Garden Daybed - 2.7m

£1,140.00



Hyde Park Teak Bench - 1.8m, Sled Legs

£485.00



Low Back Teak Lutyens-Style Bench - 2.7m

£895.00



Balmoral Park Bench - Large Teak Bench 3m

£910.00



Braemar 4 Seater Teak Garden Bench - 1.8m

£460.00



Windsor Teak 6ft Garden Bench

£235.00



Chiswick 5ft Teak Chippendale Bench

£620.00



Teak Garden Love Seat - Love Bench



Teak Rose Garden Bench - 1.5m



Princeton Teak 4ft Lattice Garden Bench



Westminster Teak Backless Outdoor Bench - 1.5m

£420.00



Tribute 4ft Teak Commemorative Memorial Bench
£330.00

£350.00



Clivedon Teak 4 Seater Garden Bench
£260.00

£275.00



Lutyens-Style Teak Bench 1.35m
£310.00

£185.00



Lutyens-Style Garden Bench 1.95m
£400.00



Tribute 6ft Teak Commemorative Memorial Bench
£405.00



Ascot Teak 4 Seater Garden Bench
£260.00



Taverners Teak 4 Seater Garden Bench
£405.00



Canterbury Dining Bench Seat with back, Teak - 1.8m, Armless
£395.00



Stanford 2 Seater Teak Garden Bench - 1.2m
£250.00



Taverners Teak 2 Seater Garden Bench
£330.00



Clivedon Garden Bench 1.2m
£200.00



Clivedon Teak 3 Seater Garden Bench
£240.00



Buckingham Teak Garden Bench - 1.8m
£460.00



Henley Teak Curved Garden Bench
£1,010.00



Tribute 5ft Teak Commemorative Memorial Bench
£365.00



Banchory Solid Wood Teak Park Bench - 1.5m
£410.00



Chiswick Teak 6ft Chippendale Garden Bench
£695.00



Balmoral Park Bench - 8ft Teak
Street Bench - 2.4m

£650.00

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Home > Garden Benches > Balmoral 5ft Teak Park Bench - Street Bench



Balmoral 5ft Teak Park Bench - Street Bench

£355.00

04-LT136 Qty: - 1 +

View Recommended Accessories

Hand crafted in the traditional manner using tight fitting, glued mortise joints which are secured with teak dowels, this timeless **heavy duty 5ft bench- street bench** is equally suitable for both commercial and domestic features a stylish high back with cupped seats for added comfort.

Expertly manufactured in plantation grown A-grade teak, this 5ft garden bench - street bench has been built to last and can be left outdoors all year with minimal maintenance - making it particularly ideal for deployment in residential areas and schools.

Additionally for an extra cost, a carved inscription or brass plaque can be added to this memorial 5ft teak park bench - street bench. (See below)

This 5ft teak park bench- street bench will be delivered pre-assembled to you for your convenience.

Balmoral 5ft teak park - street bench dimensions:

+ Accessories & Add-Ons

Save 30% OFF the matching cushion when you buy it with this item - Discount automatically applied at checkout.

Cushions, Covers, Parasols and Bases

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Show Details

Carved Inscription Options

Show Details

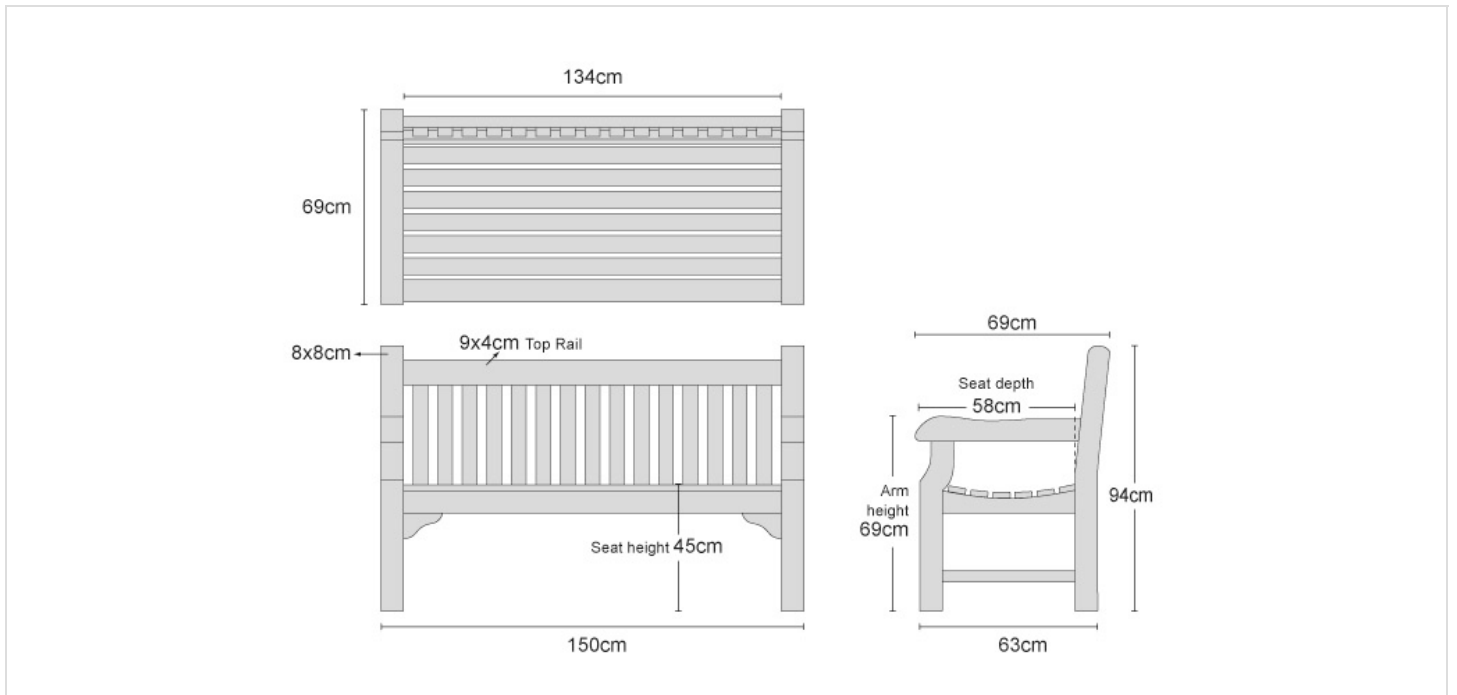
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£1,140.00



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£485.00



Low Back Teak Lutyens-Style Bench - 2.7m

£895.00



Balmoral Park Bench - Large Teak Bench 3m

£910.00



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£460.00



Windsor Teak 6ft Garden Bench

£235.00



Chiswick 5ft Teak Chippendale Bench

£620.00



Teak Garden Love Seat - Love Bench



Teak Rose Garden Bench - 1.5m



Princeton Teak 4ft Lattice Garden Bench



Westminster Teak Backless Outdoor Bench - 1.5m

£420.00



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£400.00



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Clivedon Garden Bench 1.2m
£200.00



Clivedon Teak 3 Seater Garden Bench
£240.00



Buckingham Teak Garden Bench - 1.8m
£460.00



Henley Teak Curved Garden Bench
£1,010.00



Tribute 5ft Teak Commemorative Memorial Bench
£365.00



Banchory Solid Wood Teak Park Bench - 1.5m
£410.00



Chiswick Teak 6ft Chippendale Garden Bench
£695.00



Balmoral Park Bench - 8ft Teak
Street Bench - 2.4m

£650.00

3 Recently Viewed Items:



Balmoral 5ft Teak Park Bench -
Street Bench

£355.00



Balmoral 4ft Teak Park Bench

£315.00



Balmoral 6ft Queen's Platinum
Jubilee Commemorative Bench

£620.00

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**TOLLESHUNT D'ARCY
PARISH COUNCIL**

www.tolleshuntdarcypc.org



Scheme of Delegation Policy

V1.0

Clerk: Michelle Curtis, PO Box 13205, Maldon, Essex CM9 9FU
Tel: 078483 325853 e-mail: clerk@tolleshuntdarcypc.org

1.0 Introduction

1.1 This document sets out the manner in which Tolleshunt D’Arcy Parish Council has delegated its powers.

1.2 The legal basis of the delegation conferred by the Document is contained in the following provisions of the Local Government Act 1972:

“S. 101 Arrangements for discharge of function by local authorities

(1) Subject to any express provision contained in this Act or any Act passed after this Act, a local authority may arrange for the discharge of any of their functions:

(a) by a Committee, a sub-committee or an officer of the authority, or

(b) by any other local authority

(2) Where by virtue of this section any functions of a local authority may be discharged by a committee of theirs, then, unless the local authority otherwise direct, the committee arrange for the discharge of any of those functions of a local authority and where by virtue of this section any functions of a local authority may be discharged by a sub- committee of the authority, then, unless the local authority or the committee otherwise direct, the sub-committee may arrange for the discharge of any of those functions by an officer of the authority.

(3) Any arrangements made by a local authority or committee under this section for the discharge of any functions by a committee, sub- committee, officer or local authority shall not prevent the authority or committee by whom the arrangements are made from exercising those functions.

(4) Two or more local authorities may discharge any of their functions jointly and, where arrangements are in force for them to do so, they may also arrange for the discharge of those functions by a joint committee of theirs or by an officer of one of them and subsection (2) above shall apply in relation to those functions as it applies in relation to the functions of the individual authorities.

(5) A local authority’s functions with respect to issuing a precept for a rate or borrowing money shall be discharged only by the authority.”

1.3 It is desirable that in the interests of certainty in decision making and to avoid lengthy discussions in Council meetings, Standing Orders should discourage, so far as is legally possible, action being taken by the Council after the matter has been ‘decided’ by a Committee, or Sub-committee. If the Council feel, however, that action is necessary then normally it should refer the matter back to the Committee concerned (Standing Order 10a. iv).

1.4 The intention of the delegation scheme is that the Council should act with all reasonable speed. Decisions should be taken at the most suitable level and that officers are given power over the day to day administration of the Council.

2.0 Proper Officer and Responsible Financial Officer

2.1 The Clerk to the Council is designated and authorised to act as Proper Officer for the purposes of all relevant sections of the Local Government Act 1972 and any other statute requiring the designation of a Proper Officer.

2.2 The Clerk to the Council is designated and authorised to act as the Responsible Financial Officer (RFO) for the purposes of any statute requiring the designation of a Responsible Financial Officer. Local Government Act 1972 s151.

2.3 The Clerk to the Council, usually known as the Parish Clerk, is employed by the council under section 112 of the Local Government Act 1972 for the proper discharge of its functions.

2.4 The Clerk to the Council shall do the following;

- i. at least three clear days before a meeting of the council, a committee or sub- committee serve on councillors by delivery or post at their residences or by e-mail authenticated in such manner as the proper officer sees fit, a signed summons confirming the time, place and the agenda**
- ii. Give public notice of the time, date, venue and agenda at least 3 clear days before a meeting of the Council or a meeting of a committee or a sub- committee (provided that the public notice with agenda of an extraordinary meeting of the Council convened by councillors is signed by them).**
- iii. Convene a meeting of full Council for the election of a new Chairman of the Council, occasioned by a casual vacancy in the office, in accordance with 2.4(i) OR 2.4(ii) above.**
- iv. Receive and retain copies of byelaws made by local authorities.**
- v. Receive and retain declarations of acceptance of office from councillors.**
- vi. Make available for inspection the minutes from meetings.**
- vii. retain a copy of every councillor's register of interests and any changes to it and keep copies of the same available for inspection.
- viii. Keep proper records required before and after meetings.
- ix. process all requests made under the Freedom of Information Act 2000 and Data Protection Act 2018, in accordance with and subject to the Council's procedures relating to the same.
- xi. receive and send general correspondence and notices on behalf of the Council except where there is a resolution to the contrary.
- xii. manage the organisation, storage of and access to information held by the Council in paper and electronic form.
- xiii. arrange for legal deeds to be signed by 2 councillors and witnessed.
- xiv. record every planning application notified to the Council and the Council's response to the local planning authority.
- xv. refer planning applications received by the Council to Planning Committee.
- xvi. institute and appear in any legal proceedings authorised by the Council,
- xvii. appear or make representation to any tribunal or public inquiry into any matter which the Council has an interest.
- xviii. as required, alter the date or time of a committee meeting, but before doing so, shall consult the Chairman of the committee concerned about the need for the change and about alternative dates and times.
- xix. manage the Council's allotments.

- xx. undertake day to day management and maintenance of Council land and facilities.
- xxi. prepare statements for the press where the known policy of the council exists.
- xxii. carry out the wishes of any Council, Committee, or sub-committee decision.
- xxiii. develop and maintain the councils I.T. capabilities, including the council website and social media activity.
- xxiv. manage the day-to-day operational management of the council.
- xxv. action or undertake activity or responsibilities instructed by resolution or contained in standing orders.
- xxvi. organise and manage events on behalf of the council.
- xxvii. represent the council at meetings and forums.
- xxviii. Prepare, produce and publish council publications and documents.

2.5 The Clerk to the Council is authorised as follows:

- i. to arrange for the prompt authorisation, approval, and instruction regarding any payments to be made by the Council in accordance with the Council's financial regulations.
- ii. to incur expenditure up to limit set in the Financial Regulations.
- iii. to incur expenditure on behalf of the Council which is necessary to procure services, carry out any repair, replacement or other work which is of such extreme urgency that it must be done at once, whether or not there is any budgetary provision for the expenditure, subject to a limit set in Financial Regulations. The Clerk to the Council shall report the action to the council as soon as practicable thereafter.
- iv. to authorise for payment, staff salaries and expenses in line with council policy.
- v. to prepare VAT reclaim on behalf of the council.
- vi. to take proceedings or other steps as may be necessary to enforce and recover any debt owing or other obligation due to the Council.
- vii. to issue invoices on behalf of the council.
- viii. to carry out duties in line with the responsibilities of RFO.

- xi. to carry out duties in accordance with the Financial Regulations of the parish council and the Audit and Accounting and Governance regulations.
- xii. to accept bookings and to negotiate and authorise the rents and fees for persons using the facilities provided by the council, other than standard charges proscribed by the council, including free use of facilities, where required.
- xiii. to let allotments, serve notices to cultivate and terminate allotment tenancies on breach of the tenancy conditions
- xiv. to make recommendations on improvements, maintenance, layout, new and redundant areas, finance and any other relevant allotment matters
- xv. to carry out annual inspection of all allotments.
- xvi. to use promotions to encourage increased usage and overall income of the councils facilities or activities
- xvii. to close all or parts of facilities to allow for maintenance work or in the interests of health & safety
- xviii. to keep all land and property under review and take such emergency action as may be necessary for the protection of the public or the Council's property
- xix. to order goods, works and services as per Financial regulations

xx. Whilst retaining overall responsibility, the Clerk to the Council may delegate the duties listed above in 2.4 and 2.5 to other staff members with the exception of those marked in bold.

2.6 The Clerk to the Council is given delegated powers to act as line manager to all the Council staff in accordance with the Council's policies, procedures and budget, including:-

i. the monitoring and management of staff performance

ii. the management of discipline and grievance matters up to and including final written warning in line with council policy.

iii. the arrangement of staff training.

iv. the approval and authorisation of reasonable overtime as required.

v. the approval and authorisation of annual leave entitlement and other absence as appropriate.

2.7 The Clerk to the Council is authorised to act on behalf of the Council in cases of urgency or emergency. Any such action is to be reported to the next meeting of the Council and the relevant committee or sub-committee. The Chairman of the Council or Chairman of the appropriate Committee shall be informed as soon as practically possible of any action taken by the Clerk to the Council.

3.0 Committees

3.1 Committees are delegated powers to act within their Terms of Reference. This means that on all matters not reserved for consideration by another Committee, or by the full Council, Committees can RESOLVE and thereafter action can normally be taken by officers, however certain matters cannot legally be delegated and others, such as deciding major policy are reserved by the Council to itself. On such matters, committees can only RECOMMEND a course of action and, in these cases, officers cannot normally carry out the instructions of the committees until the recommendation has been approved by the Council.

3.2 Should members wish to raise any question concerning the exercise of delegated or other powers, then they should contact the appropriate committee chairman or the Clerk to the Council, and if necessary the matter can be raised subsequently at committee.

3.3 Members are entitled to attend all committees and sub-committees whether or not they are members of the committee, although no voting rights or right to participate in discussions or proceedings are granted.

4.0 General arrangements for delegation of powers

4.1 Applicable to all committees of the Council

a) The Council had delegated to every committee of the Council full powers to act in all matters covered by the committee's Terms of Reference subject to:

- i the provisions of any Standing Order or Financial Regulation for the time being in force, except where such Order or Regulation has been specifically waived by resolution of the Council.
- ii. prior Council approval of annual capital and revenue estimates
- iii.any scheme requiring application for consent to borrow having first been approved by Council, and loan sanction secured.
- iv.when matters of major policy are involved, the existence of a policy approved by the Council. In the absence of such policy, Committees and Sub-committees may consider the matter and make recommendations to the Council.

Major policy will arise either:

- a. on matters of major importance which have not previously been before the Council; or
- b. matters which have arisen in other Committees or Sub- committees but which cannot be resolved by them in the absence of settled Council policy; or
- c. in cases of doubt where a major policy is involved, the Chairman of the Council or the Chairman of any other Committee or Sub- committee, or in their absence the appropriate Vice-Chairman may, before a decision is taken by the committee or sub-committee, state that a matter of major policy is involved.

v. prior Council approval to recommendations for the allocation of duties, powers and guidelines to committees.

- b) the exercise by committees of the above powers shall be without derogation to the powers of the Council to call for a report on any committee decision.
- c) every committee shall have power to authorise an officer, after consultation with the Chairman of the Committee, to take decisions on specific urgent matters falling within its own Terms of Reference as it sees fit.
- d) Notwithstanding the powers delegated to committees, the Council retain the right to exercise such powers when necessary.

4.2 The following matters that are reserved for the full Council and may not be delegated to a committee:

- the adoption of Standing Orders and Financial Regulations
- the appointment of permanent representatives to outside bodies
- the making of bye-laws **Scheme of Delegation**
- the dismissal of officers
- the setting of the annual budget and precept
- the approval of final accounts and statutory return
- the noting the report of the Internal Auditor

5.0 Terms of reference – Working groups

5.1 The council may form or disband a working group who will carry out tasks as defined by the full council. Specific terms of reference, including if necessary delegated powers, will be prepared by the Clerk for ratification at the next full council meeting following the working group being established.

5.2 The Role of a working group will be:

- To tackle issues as directed by the council.
- To be task specific and time limited
- To examine an issue in detail, read reports and related materials, examine options, get advice for the council
- To act as experts and/or liaise with experts
- To make recommendations to council
- To answer questions from the council

No funding or monies to be spent or committed without delegated authority or prior full council endorsement.

5.3 Full council must direct the working group and set clear terms of reference for them regarding objectives, scope and outcome. The role of full council is to question and challenge the recommendations, in order to be satisfied of the correct decision.

The working group must facilitate the full council with as much information as it requires to ensure it can make a properly informed decision on its recommendation.

5.4 The operation of the working group:

- A Working Party will not have a budget.
- The number of councillors on a working group shall be no less than three and no more than five members.
- The leader of the working group to be appointed by the full council at the time of the working group members are appointed.
- The quorate of a working group will be a minimum of three councillors at each meeting.
- Work priorities and co-option of named experts to be approved by full council.
- The working group will prepare notes of meetings for full council to report on any activity and progress.
- A working group will not meet in public, therefore Standing Orders are not applicable, although the Code of Conduct still applies.
 - The working group will examine options and make recommendations to Full Council.

Version	Details of Changes	Date	Approver
V1.0	Adopted	26/10/2021	TDPC
	Next Review October 2024		

Agenda Item 15.2

Parish/Town Council	Month	Total Number of Hours
Tolleshunt D'Arcy	Oct-21	2
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
4	2	13

Officer	Parish	Date	Start	Finish	Total	Speed Enforcement Patrol (TRUCAM)	Drivers caught speeding	Comments/Any other duties
BC	Tolleshunt D'Arcy	05/10/21	10:05	10:35	00:30	M018	3	
BC	Tolleshunt D'Arcy	07/10/21	10:00	10:30	00:30	M020	1	
AR/JB	Tolleshunt D'Arcy	14/10/21	13:40	14:10	00:30	M018	6	
BC	Tolleshunt D'Arcy	22/10/21	10:45	11:15	00:30	M018	3	
					2:00:00		13	





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Shipping costs updated.

Calculate Shipping

This will scroll down the page to where you can enter your postcode and get accurate carriage costing. Alternatively, carriage can also be calculated during checkout.

Product

4 x A4 Man-made Timber noticeboard (Ref: P1)

[Edit options](#)

Display panel:

Self-healing pinboard (standard)

Access:

Lock with square insert (standard)

Header type:

Straight-pattern

+ £46.11

Header finish:

Header colour same as board

Lettering style:

Computer-cut vinyl lettering

£803.95



Header text:

**TOLLESHUNT D'ARCY
BURIAL GROUND**

+ £91.84

Font:

Arial

Font colour:

Gold

Mounting Method:

80mm Post kit (2 x Man-made Timber posts 2500mm x 80 x 80, black)

+ £160.90

Additional keys + £3.56



EMAIL



PHONE

Basket totals

Subtotal £803.95

Shipping I will collect

Avanti: **£92.22**

Shipping to **Essex, CM9 8SL.**

[Change address](#) 📄

VAT £179.23

Total £1,075.40

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Struggling to hammer drawing pins into the rock-hard surface of an old

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2-bay, A1, A-Multi aluminium notice board

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Agenda Item 17.2.2

O.Rhodes

25-10-21

2 paget gardens

Tolleshunt Major

Cm9 8NB

Quotation for Darcy Parish Council

F.A.O Michelle curtis

Quotation to remove and dispose of existing base under team shelter. New concrete base to be installed 4m x 4m x 150mm of c30 fiber enforced concrete.

Site to be protected by temporary heras fencing during works

Remove and dispose of all rubbish as necessary

£2590.00

If you have any queries regarding this quotation, please contact Oliver Rhodes.

Mob 07834 023 263

Email ollierhodes@aol.com

VAT is not applicable to this quotation.

From: Bonz B
Sent: 22 November 2021 07:00
To: Michelle Curtis
Subject: Re: Concrete base

Good Morning Michelle ,

We would be able to Carry this work out in February time . May be able to get there sooner with a cancellation . The work would be best carried out when the ground is dry enough due to the mess which will be made with machinery and trucks having to drive on the grass .

Kind regards
Rob

Get Outlook for iOS

From: Michelle Curtis <clerk@tolleshuntarcy.org>
Sent: Sunday, November 21, 2021 4:16:11 PM
To: Bonz B <bonz.garden@outlook.com>
Subject: Re: Concrete base

On 2021-11-17 07:13, Bonz B wrote:

> Good Morning Michelle ,
> To lay a 150 mm base under the shelter and at
> Darcy park to the same specs as previously quoted will cost £2600.
> Kind regards
> Rob
>
> Get Outlook for iOS [1]
> -----
>
> From: Bonz B <bonz.garden@outlook.com>
> Sent: Tuesday, October 19, 2021 7:00:22 AM
> To: clerk@tolleshuntarcy.org <clerk@tolleshuntarcy.org>
> Subject: Concrete base
>
> Good Morning Michelle ,
> To take up existing concrete base under the shelter and
> dispose. Install a new concrete base at 100mm thick with reinforced
> steel and fibre in the concrete .
> Total cost £2025-00
> Please note , the concrete base will have a tamped finish with a
> trowelled edging . The work would have to be carried out when the
> playing field is drying enough to withstand our trucks and a concrete
> lorry .
> Kind Regards
> Rob
> Bonz Garden Maintenance Ltd
>
> Get Outlook for iOS [1]
>