

Present: Cllrs Barwick, Brown, Dorman, Henderson, Munson

In the Chair: Cllr Smith

Clerk: Michelle Curtis

Also Present: District Councillor Thompson
4 Members of the Public

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence

There were apologies for absence from Cllr Scott.

3. Declarations of Interest

There were no declarations of interest declared.

4. County Councillor and District Councillors

4.1 Report – County Councillor Durham

The report from County Councillor Durham was received. The information advised that all agreed proposals relating to speed management have been put on hold until Essex County Council (ECC) agree on the Speed Management Strategy. It is hoped that ECC will decide on the proposed policy in the autumn.

4.2 District Councillors.

There was no new information from District Councillor Thompson.

5. Public Forum

There were no comments from the members of the public.

6. Minutes

Minutes 28th September 2021

Resolved: The Minutes of the Parish Council Meeting held on 28th September 2021 be approved as a true and accurate record of the meeting. Unanimously agreed.

The Chairman signed the Minutes.

7. Finance

7.1 Monthly Financial Report

The Financial Reports were presented to the Council.

Councillors received the following monthly Financial Reports as of 30th September 2021:

Bank Reconciliation – a Closing balance of £37,624.10

Expenditure to date – Budget £25,014 – Actual £23,134

Income to date (including Precept (£21,515) £25,015 – Actual £23,173

Earmarked Funds – Closing Balance - £5,838.60 – Net Transfers -£2,880.98

The Chairman signed the Reports.

7.2 Payments

Items for payment totalling £1,299.69 were presented for approval.

Resolved: To approve payments. Unanimously agreed.

8. Planning

Planning Applications and Decisions

– Planning Applications:

Application No: HOUSE/MAL/21/01018

Proposal: Single-storey rear extensions. Alternations to roof. Changes to fenestration and new decking.

Location: High Clere Tudwick Road Tiptree

Resolved: to recommend approval of this planning application. Unanimously agreed.

Application No: LDP/MAL/21/00812 PP-10089968

Proposal: Claim for lawful development certificate for a proposed mobile home.

Location: 26 Tollesbury Road Tolleshunt D'arcy

Resolved: to respond no comment

Application No: FUL/MAL/21/00998 PP-10244885

Proposal: Construction of a two-storey extension to an existing garage and conversion to annexe, removal of existing staircase and associated works

Location: Elder House 7 North Street Tolleshunt D'Arcy

Resolved: Unanimously agreed to recommend approval of this planning application but bring to the attention of Maldon District Council that Councillors are concerned regarding parking.

– Planning Appeals:

Appeal Ref: APP/X1545/W/21/3276774

Application Ref: 20/00493/FUL PP-08580343

Site Address: Land South Of Beckingham Business Park Beckingham Street Tolleshunt Major

Proposal: Erection of 13No. Business & General Industrial Units (Use Classes B1b, B1c and B2), Office Block (Use Class B1a) and Cafe (Use Class A3), complete with related infrastructure including road, parking spaces, drainage, landscaping and ecological area

– **Planning Decisions:** None received

– **Planning Appeal Decisions:** None received

– **Tree Preservation Order:** None received

Three residents left the meeting.

9. Training

No training was requested.

10. Policies

10.1 Resolved: to adopt the Community Engagement Strategy Policy V1.0

10.2 Resolved: to adopt the Health and Safety Policy V1.0

11. Police/Community Protection Officers (CPOs)

11.1 Police Report

The Police Reports were received and noted.

11.2 Community Protection Officers (CPOs)

The CPO Report for September 2021 was received and noted.

During the CPOs Patrols in September, there were 12 speeding offences.

The Chairman advised that in the report from County Councillor Durham, the County Council no longer funds new Speed Indicator Devices (SIDs) or Vehicle Activated Signs (VAS) devices. From now any parish that would like to install a SID or VAS can do so without having to wait for cabinet member approval which has been the case in the past. The parish must meet the total costs for the purchase and maintenance of the devices and that the location is agreed with ECC Highways, and that they are obtained from a nominated supplier.

The Parish Council may wish to reconsider the need for SIDS or VAS devices in the future.

12. Administration

Councillor/Clerk Safety

Following the recent murder of MP David Amess, information has been circulated to Councils regarding the safety of Councillors and the Clerk and whether personal addresses should be published on websites.

The Clerk advised that Tollesbury Parish Council would be considering providing a PO Box address for the Clerk.

Resolved: to remove all Parish Councillors addresses from the Parish Council website.
Resolved: to request that Councillors personal addresses be removed from the Register of Interests by the Maldon District Council Monitoring Officer.

Action: to consider contributing towards a PO Box address for the Parish Clerk at the next meeting if Tollesbury Parish Council agreed to provide a PO box address for the Clerk.

20mph zone – The Clerk reported that she had spoken with District Councillor Thompson regarding 20mph zones.

Cllr Thompson stated that she understood that you could not have a 20mph zone on a through route.

Action: Clerk to seek clarification from Essex County Council Highways.

13. Representative Reports

13.1 Burial Ground

13.1.1 Update from Cllr Brown

Cllr Brown stated that there were no issues to report.

Cllr Henderson reported that the noticeboard was rotting.

Action: Clerk to obtain a quotation for a new noticeboard.

13.1.2 Burial Ground Gate

Councillors agreed the preferred material for the replacement gates would be hardwood.

Action: Clerk to obtain quotations for consideration at the next meeting.

13.2 Recreation Ground

13.2.1 Update from Cllr Dorman

Cllr Dorman stated that there were no issues to report.

It was reported that some vegetation of the right-hand boundary needed to be cut back. Councillors agreed these works should be carried out in the Spring, and quotations would be obtained early next year.

The Chairman reported that the works in the Pavilion were near completion but the flooring in the men's changing rooms needed to be replaced. Tazz had obtained a quotation for £600 for the supplying and installation of new flooring.

Resolved: to proceed with the quotation for replacement flooring.
Unanimously agreed.

13.2.2 Youth Shelter – Surfacing

Two quotations had been received.

Action: Clerk to request quotations with the depth of the concrete base at 150mm and to seek confirmation of the contractor when they would be able to carry out the work

13.3 Highway/Footpaths

13.3.1 Update from Cllr Henderson

Cllr Henderson stated that there were no issues to report.

Cllr Dorman advised that the BT manhole on Tollesbury Road footpath was protruding.

Action: Cllr Henderson to report.

It was reported that there is overgrown vegetation onto the footpath at a property on Church Street.

Action: Clerk to write to the occupier.

13.3.2 Yellow Lines – Parking Restrictions

The Clerk had provided information on the process to apply for yellow line parking restrictions.

The previous issue with two cars parking on the corner of South Street obstructing the view for oncoming vehicles had improved as one car had gone.

As part of the application process, a petition would be required supporting the proposal.

Action: to monitor Chapel Road and South Street to see if it is still an issue. If the problem continues, the Parish Council will start the process for the installation of yellow lines.

13.3.3 Anglian Water

The Clerk at Tolleshunt Knights had requested a meeting with Essex County Council regarding the proposed closure on Factory Hill, Tiptree.

Action: Clerk to request that a representative from the Parish Council attend the meeting with ECC if one is arranged.

14. Community Concerns – Information Exchange/Next Agenda Items

There was no information reported.

15. Date of the Next Meeting

The next meeting of the Parish Council will be held on:

Tuesday 30th November 2021 – Full Council Meeting – 7.30 pm

The Chairman closed the meeting at 9.06 pm.

Signed.....

Date:.....