

**Present:** Cllrs Barwick, Brown, Scott

**In the Chair:** Cllr Smith – Chairman

**Clerk:** Michelle Curtis

**Also Present:** District Councillor Thompson  
Denise Clarke – Parish Working Group

**1. Welcome**

The Chairman welcomed everyone to the meeting.

**2. Apologies for Absence**

There were apologies for absence from Cllrs Ewing, Henderson and Munson.

**3. Declarations of Interest**

There were no declarations of interest disclosed.

**4. County Councillor and District Councillors**

Cllr Thompson reported:

- At a recent meeting of Maldon District Council (MDC), Members agreed to continue with the current structure of a full Planning Committee plus three Area Planning Committees.

**5. Public Forum**

There were no members of the public present.

**6. Parish Working Group**

Denise reported:

- Earlier that evening, she emailed pictures of the car park at the Recreation Ground to the Parish Clerk. There is increased car park usage by parents whose children attend the primary school, users of BeeFit CM9 and users of the Recreation Ground.

**Action:** Chairman/Clerk to obtain a quotation to lay road planings at the car park.

- There is a drain in South Street that Essex County Council (ECC) recently tarmacked over. Due to the drain being tarmacked over, it is causing the area to flood.

**Action:** Denise is to forward photographs of the area to the Parish Clerk.

**Action:** Clerk is to report to ECC once the photographs have been received.

The Clerk reported that following the last meeting, she had requested a copy of the Speed Strategy Survey from Cllr Durham. The document had not yet been received.

Denise left the meeting.

**7. Minutes**

**Minutes 30<sup>th</sup> November 2022**

**Resolved:** The Minutes of the Parish Council Meeting held on 30<sup>th</sup> November 2022 be approved as a true and accurate record of the meeting. Unanimously agreed.

The Chairman signed the Minutes.

## 8. Finance

### 8.1 Monthly Financial Report

Councillors received the monthly Financial Reports as of 30<sup>th</sup> November 2022.  
Bank Reconciliation – a Closing balance of £39,002.29  
Expenditure to date – Budget £30,079 – Actual £19,311  
Income to date (including Precept (£21,514) £29,764 – Actual £28,204  
Earmarked Funds – Closing Balance - £7,532.43 – Net Transfers £5,180.00

The Chairman signed the Reports.

### 8.2 Payments

The Clerk reported that she had ordered the new bench from Marmax Products for the Recreation Ground following the last meeting and had managed to secure a 20% discount.

**Resolved:** To approve the payments totalling £1,889.99. Unanimously agreed.

## 9. Planning

### 9.1 Planning Applications

To consider Planning Applications received from Maldon District Council

Application No: HOUSE/MAL/22/01233 PP-11756823

Proposal: Proposed erection of a two storey rear extension and reduction of the depth of the existing detached garage to suit.

Location: 20 Festival Gardens Tolleshunt D'arcy

**Resolved:** Unanimously agreed to recommend approval of this application.

Application No: HOUSE/MAL/22/01169 PP-11707922

Proposal: Replacement outbuilding to rear of garden to provide gym and workspace incidental to use of main dwelling house.

Location: 25 Chapel Road Tolleshunt D'arcy

**Resolved:** Unanimously agreed to recommend approval of this application.

Application No: HOUSE/MAL/22/01186 & LBC/MAL/22/01187 PP-11717405

Proposal: Single storey rear extension with addition of rooflights, a new canopy porch, internal alterations, erection of outbuilding and new gates to driveway.

Location: Darcy Cottage 3 South Street Tolleshunt D'arcy

**Resolved:** Unanimously agreed to recommend approval of this application.

### 9.2 Planning Decisions:

To receive Planning Decisions from Maldon District Council

LDP/MAL/22/01068 - 20 Festival Gardens - Refused

TCA/MAL/22/01143 - 43 Church Street - Approved

### 9.3 Appeals

Appeal Ref: APP/X1545/W/22/3305866

Application Ref: 22/00090/FUL PP-10539321

Site Address: Outbuilding Manor House 20 Kelvedon Road Tolleshunt D'arcy

Proposal: Subdivision of the plot to create a new dwelling.

#### 9.4 Planning Appeal Decisions

To note decisions made by the Planning Inspectorate – None received

#### 9.5 Tree Preservation Orders (TPO)

To note TPOs made by Maldon District Council – None received.

### 10. Training

#### 10.1 EALC 2023 Training Calendar

The EALC 2023 Training Calendar was received and noted.

#### 10.2 Training

There were no requests for training.

### 11. Community Initiatives Fund (CIF)

The letter from the EALC advising that the application to the CIF for a new piece of play equipment and safety surfacing at the Recreation Ground had been unsuccessful.

**Action:** Funding sources to be discussed at the next meeting.

### 12. External Auditor

The notification advising that the Smaller Authorities Audit Appointments (SAAA) had appointed PKF Littlejohn LLP as the external auditor for the 2022/23 financial year for the 5-year period until 2026/27 was received and noted.

### 13. 20s Plenty Speed Reduction Campaign

#### 13.1 Verbal Update from Cllr Scott

Cllr Scott reported that approximately 50 parishes in Essex have signed up to go the 20s Plenty Campaign for Essex.

Cllr Scott had met with members of the PWG who are happy to help with a campaign for Tolleshunt D'Arcy. Members of PWG have been included on the 20s Plenty mailing list.

#### 13.2 20s Plenty Campaign Items

**Resolved:** Unanimously agreed to purchase two 20s Plenty Banners to be displayed by the Primary School if permission is granted by the School. The cost for the banners is £90.

**Action:** Cllr Barwick to seek permission from the School to display the banners.

**Action:** Cllr Barwick to discuss the idea of the children making posters reminding drivers of speeds.

### 14. Grounds Maintenance

Maldon District Council had submitted a quotation for the grounds maintenance works in the Parish commencing April 2023.

**Action:** Clerk to publish the contract renewal, with quotations to be received for consideration by the Parish Council at the meeting on 28<sup>th</sup> February 2023.

### 15. Local Council Award

The Chairman was pleased to report that Tolleshunt D'Arcy Parish Council had received the Local Council Award Quality Standard.

Cllr Scott thanked the Chairman, the Vice-Chairman and the Parish Clerk for all their hard work in achieving this award. This was an excellent achievement for Tolleshunt D'Arcy Parish Council.

**16. Renaming of the Recreation Ground or Pavilion**

**Action:** the suggestion of renaming the Recreation Ground or Pavilion would be raised at the Parish Annual Assembly to seek the views of residents.

**17. Dog Fouling**

The letter of complaint regarding dog fouling down the footpath leading from Harvesters on to Ashcrofts Farm was received and noted.

Cllr Henderson had emailed and stated that there was none or very little dog fouling in that area.

**Action:** Clerk to ask the resident if they can provide further information i.e timings of offences, do we know if it is one dog walker etc. Once this information had been received it can be passed on to the CPOs to patrol the area.

**18. Police/Community Protection Officers (CPOs)**

**18.1 Police Report**

The Police Reports were received and noted.

**18.2 Community Protection Officers (CPOs) Patrol Reports**

The CPO Report for November 2022 was received and noted.

During the CPOs Patrols in November, all patrols were carried out in Kelvedon Road and during the 4 hours, there were 15 speeding offences.

**19. Administration**

No new information to report.

**20. Representative Reports**

**20.1 Burial Ground**

**20.1.1 Update from Cllr Henderson**

Cllr Henderson had emailed and reported:

- The weeds on the path in the Burial Ground need spraying.

**Action:** Clerk to submit a request to MDC for the weeds to be sprayed.

**20.2 Recreation Ground/Pavilion**

**20.2.1 Update from Cllr Brown**

Cllr Brown reported:

- There was a medium-sized tree in the hedgerow near the car park gate which was dead.

**Action:** Clerk to ask Bonz Cairey to look at the condition of the tree.

- The fence post on the gate facing the zip-wire needs looking at as it has come loose.

**Action:** Clerk to ask Bonz Cairey to look at the fence post.

**20.3 Public Rights of Way**

**20.3.1 Update from Cllr Henderson**

Cllr Henderson had emailed advising there were no issues to report.

**20.4 Road Safety/Highways**

**20.4.1 Update from Cllr Munson**

Cllr Munson was not present at the meeting.

The Clerk advised that she had reported two large potholes on Tollesbury Road; one on the side of the carriageway and one on the carriageway. The area is becoming dangerous as the potholes are on the same section of roadway and vehicles are swerving to avoid the potholes. The report has been made direct to Cllr Durham.

**21. Community Concerns – Information Exchange/Next Agenda Items**

There were no issues raised.

Next Agenda: Funding source for new play equipment and surfacing.

**22. Date of the Next Meeting**

The next meeting of the Parish Council will be held on:

**Tuesday 31<sup>st</sup> January 2023 – Full Council Meeting – 7.30 pm**

The Chairman closed the meeting at 8.30 pm.

Signed.....

Date:.....