

TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarcypc.org

Chairman: John Smith - 07505 008891

Clerk: Michelle Curtis, PO Box 13205, Maldon, Essex CM9 9FU

Tel: 07483 325853 email: clerk@tolleshuntdarcypc.org



Notice is hereby given that the meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on **Tuesday 30th January 2024**, in the **Village Hall, Tollesbury Road**, commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis – Clerk to the Council

23rd January 2024

Councillors: J Smith (Chairman), R Evans, I Ewing, M Henderson, W Middleton,
G Munson

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

- 1. Chairman's welcome**
- 2. Apologies for Absence**
To receive apologies for absence.
- 3. Declaration of Interest**
Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.
- 4. County and District Councillors**
To receive information from County and District Councillors.
- 5. Public Forum**
The Chairman will invite questions and observations from members of the public. A maximum time of **15** minutes will be allowed.

- 6. Parish Working Group**
To receive a verbal update from the Parish Working Group.
- 7. Minutes**
To receive and approve the Minutes of the Meeting held on 3rd January 2024.
- 8. Finance**
 - 8.1** To receive and approve Monthly Financial Report as at 31st December 2023
 - 8.2** To receive and approve Payments #
- 9. Planning Applications and Decisions**
 - 9.1 Planning Applications**

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

Application No: 24/00046/FUL PP-12740956
Proposal: Minor internal alterations and renovation of existing village hall structure and fabric.
Location: Village Hall 25 Tollesbury Road Tolleshunt D'Arcy
 - 9.2 Planning Decisions**
To note decisions made by Maldon District Council
 - 9.3 Appeals**
To receive notification of Planning Appeals from Maldon District Council
 - 9.4 Planning Appeal Decisions**
To note decisions made by the Planning Inspectorate
 - 9.5 Tree Preservation Orders (TPO)**
To note TPOs made by Maldon District Council
- 10. Training**
To consider any training requests from the Clerk or Councillors
- 11. Recreation Ground - Car Park**
To receive a verbal update on the proposed works to the car park at the Recreation Ground and discuss next steps
- 12. Parking D'Arcy Way**
To receive and discuss an email from a resident regarding parking in D'Arcy Way
- 13. Annual Assembly**
To agree on a date for the Annual Assembly 2024
- 14. Police/Community Protection Officers (CPO)**
 - 14.1 Police Reports**
To receive Police Reports (confidential)
 - 14.2 Community Protection Officers (CPOs)**
To receive the CPO report for December 2023
- 15. Administration**
To receive information from the Clerk – update on current and ongoing matters

16. Representative Reports

16.1 Burial Ground

16.1.1 To receive a verbal update from Cllr Henderson

16.2 Recreation Ground/Pavilion

16.2.1 To receive a verbal update from Cllr Middleton

16.3 Public Rights of Way

16.3.1 To receive a verbal update from Cllr Henderson

16.4 Road Safety/Highway

16.4.1 To receive a verbal update

17. Community Concerns

To receive information only or note future agenda items

18. Date of the Next Meeting

Next meeting to be held on:

Tuesday 27th February 2024 – Full Council Meeting – 7.30 pm- Village Hall

Date: 09/01/2024

Tolleshunt Darcy Parish Council

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Time: 13:04

**Bank Reconciliation Statement as at 31/12/2023
for Cashbook 1 - Current Bank A/c**

User: MICHELLE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust Bank	31/12/2023		17,510.86
Unity Trust Instant Access Acc	31/12/2023		23,129.67
			<u>40,640.53</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
20/12/2023 ONLINE	H M Revenue & Customs	126.20	
			<u>126.20</u>
			40,514.33
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			40,514.33
		Balance per Cash Book is :-	40,514.33
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Elections	100.00	100.00	200.00
321 EMR Parish Improvements	1,005.78	-100.00	905.78
322 EMR Recreation Ground	4,675.65	2,500.00	7,175.65
323 Unallocated	296.57	-127.00	169.57
324 EMR Burial Ground	1,103.83	200.00	1,303.83
325 EMR Maypole	15.00	500.00	515.00
326 EMR Speed Reduction	0.00	4,500.00	4,500.00
	<u>7,196.83</u>	<u>7,573.00</u>	<u>14,769.83</u>

Detailed Receipts & Payments by Budget Heading 31/12/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	22,721	22,721	(0)			100.0%	
1090 Interest Received	409	0	(409)			0.0%	
1990 Other Income	4,800	7,000	2,200			68.6%	
Income :- Receipts	<u>27,930</u>	<u>29,721</u>	<u>1,791</u>			<u>94.0%</u>	<u>0</u>
Net Receipts	<u>27,930</u>	<u>29,721</u>	<u>1,791</u>				
<u>110 Administration</u>							
██████████	████	████	████		████	████	
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4070 Payroll Processing	0	80	80		80	0.0%	
4080 Training	430	300	(130)		(130)	143.3%	
4090 Bank Charges	81	100	19		19	81.0%	
4100 Audit Fees	385	375	(10)		(10)	102.7%	
4120 Subscriptions & Memberships	1,069	1,000	(69)		(69)	106.9%	
4130 Insurance	1,900	1,800	(100)		(100)	105.6%	
4160 Telephone & Broadband	529	360	(169)		(169)	146.9%	
4170 Website	277	200	(77)		(77)	138.4%	
4180 Office Equipment	57	0	(57)		(57)	0.0%	
4190 Office Allowance	208	312	104		104	66.7%	
4200 Grants & Donations Paid	2,405	2,600	195		195	92.5%	
4230 CPOs	608	950	342		342	64.0%	
4500 Hall Hire	500	500	0		0	100.0%	
4990 Sundries	242	200	(42)		(42)	120.9%	
Administration :- Indirect Payments	<u>14,127</u>	<u>16,601</u>	<u>2,474</u>	<u>0</u>	<u>2,474</u>	<u>85.1%</u>	<u>0</u>
Net Payments	<u>(14,127)</u>	<u>(16,601)</u>	<u>(2,474)</u>				
<u>130 Amenities</u>							
4300 Defibrillator	462	400	(62)		(62)	115.4%	
4310 Grass/Hedge/Tree cutting	1,825	3,300	1,475		1,475	55.3%	
Amenities :- Indirect Payments	<u>2,286</u>	<u>3,700</u>	<u>1,414</u>	<u>0</u>	<u>1,414</u>	<u>61.8%</u>	<u>0</u>
Net Payments	<u>(2,286)</u>	<u>(3,700)</u>	<u>(1,414)</u>				
<u>135 Burial Ground</u>							
1350 Burial Ground Income	0	2,000	2,000			0.0%	
Burial Ground :- Receipts	<u>0</u>	<u>2,000</u>	<u>2,000</u>			<u>0.0%</u>	<u>0</u>

Detailed Receipts & Payments by Budget Heading 31/12/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Water	81	70	(11)		(11)	115.6%	
4370 Maintenance	0	50	50		50	0.0%	
Burial Ground :- Indirect Payments	81	120	39	0	39	67.4%	0
Net Receipts over Payments	(81)	1,880	1,961				
<u>140 Pavilion</u>							
4360 Water	0	450	450		450	0.0%	
4370 Maintenance	3,060	500	(2,560)		(2,560)	612.0%	
4400 Electricity	289	600	311		311	48.1%	
Pavilion :- Indirect Payments	3,349	1,550	(1,799)	0	(1,799)	216.0%	0
Net Payments	(3,349)	(1,550)	1,799				
<u>145 Rec Ground</u>							
1450 Pitch Fees	220	250	30			88.0%	
Rec Ground :- Receipts	220	250	30			88.0%	0
4370 Maintenance	222	500	278		278	44.4%	
4550 Play Equipment	0	1,000	1,000		1,000	0.0%	
Rec Ground :- Indirect Payments	222	1,500	1,278	0	1,278	14.8%	0
Net Receipts over Payments	(2)	(1,250)	(1,248)				
<u>155 Streetlighting</u>							
4370 Maintenance	0	100	100		100	0.0%	
Streetlighting :- Indirect Payments	0	100	100	0	100	0.0%	0
Net Payments	0	(100)	(100)				
<u>160 Projects</u>							
4600 Maypole	0	500	500		500	0.0%	
4610 Parish Improvements	600	500	(100)		(100)	120.0%	600
4620 Rec Ground	0	2,500	2,500		2,500	0.0%	
4640 Unallocated	227	100	(127)		(127)	227.0%	227
4650 Burial Ground	0	200	200		200	0.0%	
4660 Elections	0	100	100		100	0.0%	
4670 Speed Reduction	0	4,500	4,500		4,500	0.0%	
Projects :- Indirect Payments	827	8,400	7,573	0	7,573	9.8%	827
Net Payments	(827)	(8,400)	(7,573)				
6000 plus Transfer from EMR	827						
Movement to/(from) Gen Reserve	0						

Detailed Receipts & Payments by Budget Heading 31/12/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	28,150	31,971	3,821			88.0%	
Payments	20,892	31,971	11,079	0	11,079	65.3%	
Net Receipts over Payments	<u>7,258</u>	<u>0</u>	<u>(7,258)</u>				
plus Transfer from EMR	827						
Movement to/(from) Gen Reserve	<u>8,085</u>						

From: [REDACTED]
Sent: 23 January 2024 17:02
To: clerk@tolleshuntarcycpc.org
Subject: Parking issues in D'Arcy Way

Dear Michelle
I hope that you are well.
Please can you pass the following on to Councillors for their consideration.

Dear Councillors

I am sure that I am not the only person to raise concerns about the situation in D'Arcy Way which now seems to be an overspill car park for the school, village hall and scout hut users.

I am a resident of D'Arcy Way and have noticed how the number of vehicles parked on the road has significantly increased in the last month or so. I have counted as many as fifteen cars parked end to end from right on the junction with Tollesbury Road to at least half way up the straight part of D'Arcy Way, thereby turning it into a single track road with a blind junction for those entering and exiting onto the main road. It is not possible to see either way if there are oncoming vehicles. I have also seen residents struggling to reverse cars safely out of their own drives due to the number of parked cars. This evening as I drove home the situation was like a slalom course, with cars parked on either side of the road, almost opposite each other. This is very dangerous and I also fail to see how an emergency vehicle could safely access the top of D'Arcy Way when this happens.

I do wonder how much consideration was given to car parking when the Council allowed the Gymnastics Club to open, thereby worsening an already difficult situation.

Perhaps some Councillors could pay a visit to D'Arcy Way to see the problem for themselves – Thursday mornings seem particularly bad.

Regards
[REDACTED]

Agenda Item 14.2

Parish/Town Council	Month	Total Number of Hours
Tolleshunt D'Arcy	December	3
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
4	3	37

Officer	Parish	Date	Start	Finish	Total	Speed Enforcement Patrol (TRUCAM)	Drivers caught speeding	Comments/Any other duties
AR/LF	Tolleshunt D'Arcy	08/12/2023	10:30	11:30	01:00	T496 x 1 M060 x 10	11	
BC/SC	Tolleshunt D'Arcy	15/12/2023	09:45	10:45	01:00	M060	14	
AR/BC	Tolleshunt D'Arcy	21/12/2023	14:15	15:15	01:00	M060	12	
					3:00:00		37	