TOLLESHUNT D'ARCY PARISH COUNCIL

www.tolleshuntdarcypc.org Chairman: John Smith - 07505 008891 Clerk: Michelle Curtis, PO Box 13205, Maldon, Essex CM9 9FU Tel: 07483 325853 email: clerk@tolleshuntdarcypc.org

Notice is hereby given that the meeting of **TOLLESHUNT D'ARCY PARISH COUNCIL** will be held on **Tuesday 27th February 2024**, in the **Village Hall, Tollesbury Road**, commencing at **7.30 pm**, to which members of the Council are summoned for the transaction of the under-mentioned business.

M. Curtis

Michelle Curtis - Clerk to the Council

20th February 2024

Councillors: J Smith (Chairman), R Evans, I Ewing, M Henderson, W Middleton, G Munson,

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

AGENDA

1. Chairman's welcome

2. Apologies for Absence

To receive apologies for absence.

3. Declaration of Interest

Members are reminded that they are required to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests which they know they might have in items of business on the agenda. They are reminded that they will need to repeat their declarations at the appropriate point in the meeting and leave the room if required under the Code of Conduct. Unforeseen interests must be declared similarly at the appropriate time.

4. Co-Option

To consider application forms and co-opt a new Parish Councillor

5. County and District Councillors

To receive information from County and District Councillors.



AWARD SCHEME

QUALITY

6. Public Forum

The Chairman will invite questions and observations from members of the public. A maximum time of **15** minutes will be allowed.

7. Parish Working Group

To receive a verbal update from the Parish Working Group.

8. Minutes

To receive and approve the Minutes of the Meeting held on 30th January 2024.

9. Finance

- 9.1 To receive and approve Monthly Financial Report as at 31st January 2024
- **9.2** To receive and approve Payments

10. Planning Applications and Decisions

10.1 Planning Applications

Applications are circulated to all Councillors with the agenda, for study ahead of the meeting. Planning documents are also available for everyone to view on the Maldon District Council website (www.maldon.gov.uk).

Application No: 24/00128/HOUSE PP-12800140 Proposal: Proposed single story side extension. Garage conversion and alterations to fenestration. Location: 16 D'Arcy Way Tolleshunt D'Arcy

10.2 Planning Decisions

To note decisions made by Maldon District Council

COU/MAL/23/00864 - Land North Of Station Road - Approved

10.3 Appeals

To receive notification of Planning Appeals from Maldon District Council

10.4 Planning Appeal Decisions

To note decisions made by the Planning Inspectorate

10.5 Tree Preservation Orders (TPO)

To note TPOs made by Maldon District Council

11. Maldon District Council – Enforcement

To receive a <u>copy of a letter</u> sent to a resident from Maldon District Council regarding the fence posts on the amenity land in Festival Gardens.

12. Training

To consider any training requests from the Clerk or Councillors

13. Recreation Ground - Car Park/Path

13.1 Existing Car Park

To discuss current works and report back on discussions with the landowner regarding financially contributing to the works

13.2 Future Works

To discuss proposed future works at the Recreation Ground and agree the next steps

14. Burial Ground – Request for Bench

To consider the <u>request</u> for a stone marble memorial bench at the Burial Ground

15. Village Shop – South Street

To consider writing a letter to the Village Shop in South Street regarding the deteriorating external condition

16. Electricity Supply – Pavilion

To ratify the decision to enter into a 3-year agreement with E.on for the supply of electricity in the Pavilion

17. Police/Community Protection Officers (CPO)

17.1 Police Reports

To receive Police Reports (confidential)

17.2 Community Protection Officers (CPOs) To receive the <u>CPO report for January 2024</u>

18. Administration

To receive information from the Clerk – update on current and ongoing matters

19. Representative Reports

19.1 Burial Ground

19.1.1 To receive a verbal update from Cllr Henderson

19.2 Recreation Ground/Pavilion

- **19.2.1** To receive a verbal update from Cllr Middleton
- **19.2.2** To consider applying for funding for climbing apparatus at the Recreation Ground.

19.3 Public Rights of Way

19.3.1 To receive a verbal update from Cllr Henderson

19.4 Road Safety/Highway

- **19.4.1** To appoint a lead Councillor for Road Safety/Highways
- **19.4.2** To receive a verbal update

20. Community Concerns

To receive information only or note future agenda items

21. Date of the Next Meeting

Next meeting to be held on: Tuesday 26th March 2024 – Full Council Meeting – 7.30 pm- Village Hall Date: 01/02/2024

Time: 20:16

Tolleshunt Darcy Parish Council

User: MICHELLE

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Bank Reconciliation Statement as at 31/01/2024 for Cashbook 1 - Current Bank A/c

Bank Statement Accour	nt Name (s) Sta	tement Date Page	Balances
Unity Trust Bank		31/01/2024	15,567.28
Unity Trust Instant Acces	s Acc	31/01/2024	23,129.67
		-	38,696.95
Unpresented Payments	(Minus)	Amount	
20/12/2023 ONLINE	H M Revenue & Customs	126.20	
20/01/2024 DD	H M Revenue & Customs	218.14	
		-	344.34
			38,352.61
Unpresented Receipts (Plus)		
		0.00	
			0.00
			38,352.61
		Balance per Cash Book is :-	38,352.61
		Difference is :-	0.00

Signatory 2:

Name Date

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20:18

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR Elections	100.00	100.00	200.00
321	EMR Parish Improvements	1,005.78	-100.00	905.78
322	EMR Recreation Ground	4,675.65	2,500.00	7,175.65
323	Unallocated	296.57	-127.00	169.57
324	EMR Burial Ground	1,103.83	200.00	1,303.83
325	EMR Maypole	15.00	500.00	515.00
326	EMR Speed Reduction	0.00	4,500.00	4,500.00
		7,196.83	7,573.00	14,769.83

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Detailed Receipts & Payments by Budget Heading 31/01/2024

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u>	Income							
1076	Precept	22,721	22,721	(0)			100.0%	
1090	Interest Received	409	0	(409)			0.0%	
1990	Other Income	4,800	7,000	2,200			68.6%	
	Income :- Receipts	27,930	29,721	1,791			94.0%	0
	Net Receipts	27,930	29,721	1,791				
<u>110</u>	Administration							
4070	Payroll Processing	0	80	80		80	0.0%	
4080	Training	430	300	(130)		(130)	143.3%	
4090	Bank Charges	84	100	16		16	84.0%	
4100	Audit Fees	385	375	(10)		(10)	102.7%	
4120	Subscriptions & Memberships	1,085	1,000	(85)		(85)	108.5%	
4130	Insurance	1,900	1,800	(100)		(100)	105.6%	
4160	Telephone & Broadband	543	360	(183)		(183)	150.8%	
4170	Website	321	200	(121)		(121)	160.7%	
4180	Office Equipment	57	0	(57)		(57)	0.0%	
4190	Office Allowance	260	312	52		52	83.3%	
4200	Grants & Donations Paid	2,405	2,600	195		195	92.5%	
4230	CPOs	608	950	342		342	64.0%	
4500	Hall Hire	500	500	0		0	100.0%	
4990	Sundries	242	200	(42)		(42)	120.9%	
	Administration :- Indirect Payments	15,932	16,601	669	0	669	96.0%	0
	Net Payments	(15,932)	(16,601)	(669)				
<u>130</u>	Amenities							
4300	Defibrilator	462	400	(62)		(62)	115.4%	
4310	Grass/Hedge/Tree cutting	2,477	3,300	823		823	75.0%	
	Amenities :- Indirect Payments	2,938	3,700	762	0	762	79.4%	0
	Net Payments	(2,938)	(3,700)	(762)				
<u>135</u>	Burial Ground							
1350	Burial Ground Income	264	2,000	1,736			13.2%	
	Burial Ground :- Receipts	264	2,000	1,736			13.2%	0

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Detailed Receipts & Payments by Budget Heading 31/01/2024

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360	Water	81	70	(11)		(11)	115.6%	
4370	Maintenance	0	50	50		50	0.0%	
	Burial Ground :- Indirect Payments	81	120			39	67.4%	0
	Net Receipts over Payments	183	1,880	1,697				
<u>140</u>	Pavilion							
4360	Water	0	450	450		450	0.0%	
4370	Maintenance	3,145	500	(2,645)		(2,645)	629.0%	
4400	Electricity	289	600	311		311	48.1%	
	Pavilion :- Indirect Payments	3,434	1,550	(1,884)	0	(1,884)	221.5%	0
	Net Payments	(3,434)	(1,550)	1,884				
145	Rec Ground							
	Pitch Fees	220	250	30			88.0%	
	Rec Ground :- Receipts	220	250	30			88.0%	0
4370	Maintenance	222	500	278		278	44.4%	
4550	Play Equipment	0	1,000	1,000		1,000	0.0%	
	Rec Ground :- Indirect Payments	222	1,500	1,278	0	1,278	14.8%	0
	Net Receipts over Payments	(2)	(1,250)	(1,248)				
155	Streetlighting							
4370	Maintenance	0	100	100		100	0.0%	
	Streetlighting :- Indirect Payments	0	100	100	0	100	0.0%	0
	Net Payments	0	(100)	(100)				
<u>160</u>	Projects							
4600	Maypole	0	500	500		500	0.0%	
4610	Parish Improvements	600	500	(100)		(100)	120.0%	600
4620	Rec Ground	0	2,500	2,500		2,500	0.0%	
4640	Unallocated	227	100	(127)		(127)	227.0%	227
4650	Burial Ground	0	200	200		200	0.0%	
4660	Elections	0	100	100		100	0.0%	
4670	Speed Reduction	0	4,500	4,500		4,500	0.0%	
	Projects :- Indirect Payments	827	8,400	7,573	0	7,573	9.8%	827
	Net Payments	(827)	(8,400)	(7,573)				
6000	plus Transfer from EMR	827						
	Movement to/(from) Gen Reserve	0						

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Detailed Receipts & Payments by Budget Heading 31/01/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	28,414	31,971	3,557			88.9%	
Payments	23,433	31,971	8,538	0	8,538	73.3%	
Net Receipts over Payments	4,981	0	(4,981)				
plus Transfer from EMR	827						
Movement to/(from) Gen Reserve	5,808						

Town and Country Planning Act 1990 Weekly List Of Decisions Week Ending 26th January 2024



COU/MAL/23/00864 Tolleshunt D'Arcy

The change of use of the site for the provision for traveller accommodation including one static mobile home and a tourer caravan. Land North Of Station Road Tolleshunt D'arcy Essex (UPRN - 010094636438) Mr And Mrs Allum

APPROVE subject to the following conditions:-

1 <u>CONDITION</u>

The development hereby permitted shall begin not later than three years from the date of this decision.

<u>REASON</u>

To comply with Section 91(1) The Town & Country Planning Act 1990 (as amended).

2 <u>CONDITION</u>

The development hereby permitted shall be carried out in accordance with the following approved plans and documents: Location Plan, Block Plan MFK01, and Site Plan.

<u>REASON</u>

To ensure that the development is carried out in accordance with the details as approved.

3 CONDITION

The application site shall not be occupied by any persons other than Gypsies and Travellers as defined in Annex 1 of the Government's Planning Policy for Traveller Sites (2015

<u>REASON</u>

Given the nature of the proposal the permission should be limited to occupation by Gypsies and Travellers as defined in the Planning Policy for Traveller Sites (2015).

4 <u>CONDITION</u>

No more than one static mobile home and a tourer caravan, as defined in the Caravan Sites and Control of Development Act 1960 and the Caravan Sites Act 1968 shall be stationed on the site at any time.

REASON

In order to safeguard the character and appearance of the countryside in accordance with policies D1, S1 and S8 of the approved Maldon District Local Development Plan (2017).

5 <u>CONDITION</u>

The static mobile home referred to within condition 4 above shall be sited in the positions that are demarked "Proposed location for stationing of mobile home" on the approved site plan. Any material change to its position, or replacement by another in a different location, shall only take place in accordance with details that have previously been submitted to and approved in writing by the local planning authority.

REASON

In order to safeguard the character and appearance of the countryside in accordance with policies D1, S1 and S8 of the approved Maldon District Local Development Plan (2017).

6 <u>CONDITION</u>

The development hereby permitted shall not take place until there has been submitted to and approved in writing by the local planning authority a scheme providing details of any means of enclosure, the design and location of refuse storage facilities and any external lighting proposed, together with details of any additional hardstanding. The development shall be implemented in accordance with the approved details and the refuse storage facilities shall be provided prior to the commencement of the use hereby permitted.

<u>REASON</u>

In order to safeguard the visual amenities of the surrounding area and to help integrate the proposal with the surrounding countryside in accordance with policies D1, S1 and S8 of the approved Maldon District Local Development Plan (2017).

7 <u>CONDITION</u>

No commercial activities shall take place on the land, including the storage of materials.

<u>REASON</u>

In order to protect the openness and visual amenities of the countryside in accordance with policies D1, S1 and S8 of the approved Maldon District Local Development Plan (2017).

8 <u>CONDITION</u>

No development shall take until a Biodiversity Enhancement Strategy for protected and Priority species has been submitted to and approved in writing by the local planning authority. The content of the Biodiversity Enhancement Strategy shall include the following:

a) Purpose and conservation objectives for the proposed enhancement measures;

b) detailed designs or product descriptions to achieve stated objectives;
c) locations, orientations, and heights of proposed enhancement measures by appropriate maps and plans;

d) timetable for implementation demonstrating that works are aligned with the proposed phasing of development;

e) persons responsible for implementing the enhancement measures;f) details of initial aftercare and long-term maintenance (where relevant).

The works shall be implemented in accordance with the approved details prior to occupation and shall be retained in that manner thereafter."

REASON

To enhance protected and Priority species & habitats and allow the LPA to discharge its duties under the National Planning Policy Framework and Section 40 of the NERC Act 2006 (Priority habitats & species).

9 <u>CONDITION</u>

No unbound material shall be used in the surface treatment of the vehicular access within six metres of the highway boundary.

<u>REASON</u>

To avoid displacement of loose material onto the highway in the interests of highway safety in accordance with policy T2 of the approved Maldon District Local Development Plan (2017).

10 CONDITION

No development shall take place, other than that required to carry out necessary investigation which in this case includes demolition, site clearance, removal of underground tanks and old structures, and any construction until an investigation and risk assessment has been submitted to and approved by the local planning authority in writing. The risk assessment shall assess the nature and extent of any contamination on the site whether or not it originates on the site.

The investigation and risk assessment must be undertaken by competent persons and a written report of the findings must be produced. The report of the findings must include:

(i) a survey of extent, scale and nature of contamination;

(ii) an assessment of the potential risks to:

o Human health,

o Property (existing or proposed) including buildings, crops, livestock, pets, woodland and service lines and pipes,

o Adjoining land,

o Groundwaters and surface waters,

o Ecological systems

o Archaeological sites and ancient monuments;

(iii) an appraisal of remedial options, and proposal of the preferred option(s).

This must be conducted by a competent person and in accordance with the Environment Agency's 'Land Contamination Risk Management' guidance and the Essex Contaminated Land Consortium's 'Technical Guidance for Applicants and Developers'.

<u>REASON</u>

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems, and to ensure that the development can be carried out safely without unacceptable risks to workers, neighbours and other offsite receptors. To comply with Policy D2 of the approved Maldon District Local Development Plan (2017).

11 CONDITION

Where identified as necessary in accordance with the requirements of condition 10 above, no development shall take place, other than that required to enable or carry out remediation, until a detailed remediation scheme to bring the site to a condition suitable for the intended use by removing unacceptable risks to human health, buildings and other property and the natural and historical environment has been submitted to and approved by the local planning authority in writing. The scheme must include all works to be undertaken, proposed remediation objectives and remediation criteria, timetable of works and site management procedures. The scheme must ensure that the site will not qualify as contaminated land under Part 2A of the Environmental Protection Act 1990 in relation to the intended use of the land after remediation. The development hereby permitted shall not commence until the measures set out in the remediation scheme have been implemented. Exceptions may apply where remediation is incorporated

as part of the wider development and cannot be completed prior to commencement. Such circumstances shall be highlighted in the remediation scheme submitted for approval.

Following completion of measures identified in the approved remediation scheme, a verification report that demonstrates the effectiveness of the remediation carried out must be produced and submitted to the local planning authority within 28 days. This shall be conducted in accordance with the Essex Contaminated Land Consortium's 'Land Affected by Contamination: Technical Guidance for Applicants and Developers' and the Environment Agency's 'Land Contamination Risk Management' guidance.

<u>REASON</u>

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems, and to ensure that the development can be carried out safely without unacceptable risks to workers, neighbours and other offsite receptors. To comply with Policy D2 of the approved Maldon District Local Development Plan (2017).

12 <u>CONDITION</u>

The remediation works shall be carried out prior to commencement of the development unless where commencement is required to carry out remediation. The approved remediation scheme must be carried out in accordance with the details approved unless otherwise agreed in writing by the Local Planning Authority.

Following completion of measures identified in the remediation scheme, a verification report that demonstrates the effectiveness of the remediation carried out must be produced and submitted to the local planning authority within 28 days. The scheme must ensure that the site will not qualify as contaminated land under Part 2A of the Environmental Protection Act 1990 in relation to the intended use of the land after remediation.

<u>REASON</u>

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems, and to ensure that the development can be carried out safely without unacceptable risks to workers, neighbours and other offsite receptors. To comply with Policy D2 of the approved Maldon District Local Development Plan (2017).

13 <u>CONDITION</u>

Any contamination that is found during the course of construction of the approved development that was not previously identified shall be reported immediately to the Local Planning Authority. Development on

the part of the site affected shall be suspended and a risk assessment carried out and submitted to and approved in writing by the Local Planning Authority. Where unacceptable risks are found remediation and verification schemes shall be submitted to the Local Planning Authority for approval in writing. These approved schemes shall be carried out before the development is resumed or continued. Following completion of measures identified in the approved remediation scheme, a verification report demonstrating the effectiveness of the remediation scheme carried out must be submitted to the Local Planning Authority for approval in writing.

<u>REASON</u>

To ensure that risks from land contamination to the future users of the land and neighbouring land are minimised, together with those to controlled waters, property and ecological systems, and to ensure that the development can be carried out safely without unacceptable risks to workers, neighbours and other offsite receptors. To comply with Policy D2 of the approved Maldon District Local Development Plan (2017).

14 <u>CONDITION</u>

No development works above ground level shall occur until details of the surface water drainage scheme to serve the development shall be submitted to and agreed in writing by the local planning authority. The agreed scheme shall be implemented prior to the first occupation of the development. The scheme shall ensure that for a minimum:

1) The development should be able to manage water on site for 1 in 100 year events plus 40% climate change allowance.

2) Run-off from a greenfield site for all storm events that have a 100% chance of occurring each year (1 in 1 year event) inclusive of climate change should be no higher than 10/ls and no lower than 1/ls.

The rate should be restricted to the 1 in 1 greenfield rate or equivalent greenfield rates with long term storage (minimum rate 11/s) or 50% betterment of existing run off rates on brownfield sites (provided this does not result in a runoff rate less than greenfield) or 50% betterment of existing run off rates on brownfield sites (provided this does not result in a runoff rate less than greenfield).

<u>REASON</u>

To ensure the effective management of known flood risks on the site and in accordance with the policy D5 of the approved Maldon District Local Development Plan (2017) and guidance contained within the National Planning Policy Framework.

15 <u>CONDITION</u>

No development works above ground level shall occur until details of the foul drainage scheme to serve the development shall be submitted to

and agreed in writing by the local planning authority. The agreed scheme shall be implemented prior to the first occupation of the development.

<u>REASON</u>

To minimise the risk of pollution in accordance with Policies D1 and N2 of the approved Maldon District Local Development Plan (2017) and guidance contained within the National Planning Policy Framework.

INFORMATIVE

- 1. In order to satisfy the soakaway condition (16) the following details will be required:- details of the area to be drained, infiltration rate (as determined by BRE Digest 365), proposed length, width and depth of soakaway, groundwater level and whether it will be rubble filled. Where the local planning authority accepts discharge to an adopted sewer network you will be required to provide written confirmation from the statutory undertaker that the discharge will be accepted.
- 2. There shall be no discharge of surface water from the development onto the highway.
- 3. All work within or affecting the highway is to be laid out and constructed by prior arrangement with and to the requirements and specifications of the Highway Authority. All details shall be agreed before the commencement of works and the applicant is advised to contact the development management team by e-mail at: development.management@essexhighways.org
- 4. Caravans/Mobile Homes:
 - (a) The applicant must contact the Council's Environment Services Department to discuss the need to apply for a caravan site licence under the Caravan Sites and Control of Development Act 1960/Mobile Homes Act 2013.
 - (b) There must be at least 6 metres between caravans on the site and any other structure.
 - (c) Fire appliance access should be available to within 45 metres of every point within the mobile home or to 15% of the perimeter of the mobile home whichever is the less onerous.
- 5. The hedge at the entrance of the site will require pruning to facilitate access for the proposed to be brought onto the site. It is noted that these works should be undertaken in accordance with British Standard 3998:2010.

POSITIVE AND PROACTIVE STATEMENT

Town and Country Planning (Development Management Procedure) (England) Order 2015 - Positive and Proactive Statement: The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against all material considerations, including planning policies and any representations that may have been received and subsequently determining to grant planning permission in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework.

Officer: Tim Marsh Dated : 22/01/2024 From: Kyle Wiggan Sent: 15 February 2024 11:43 To: Subject: RE: APPEAL REF: APP/X1545/W/21/3270330

Dear

Thank you for your enquiry/email and for bringing the matter to our attention, we apologise if there has been a delay in replying. We can confirm that the case has been opened and that you are logged as a formal complainant.

A site visit had taken place by an Enforcement Officer on the 15 January 2024. It was evident that a piece of land in the ownership of the owner of 12 Church Street Tolleshunt D'Arcy had been sectioned with wooden posts.

Photographs and measurements were taken of the wooden posts. The investigations are ongoing and please be assured that the case will not be closed until a conclusion has been reached I will endeavour to be in contact with you at the time once my investigations are complete.

In the meantime, I thank you for your patience relating to this matter.

Kind regards

From: Sent: 19 February 2024 13:49 To: clerk@tolleshuntdarcypc.org Subject: Memory bench

Hi there, I would like to put a application in for a memory bench for my child

)))) **Sector ((()** but instead of a recyclable plastic bench I would like to put a marble stone bench if that would be possible I will tag some pictures down below so you can see what exactly I mean by a marble stone bench and if I could have it, it would be in the same colour as the headstone I would like to get this sorted ASAP many thanks,



Parish/Town Council	Month	Total Number of Hours
Tolleshunt D'Arcy	January	3
Number of Tru Cam Patrols	Hours Spent on Tru Cam	Number of Offenders
6		20

Officer	Parish	Date	Start	Finish	Total	Speed Enforcement Patrol (TRUCAM)	Drivers caught speeding	Comments/Any other duties
SC/LF	Tolleshunt D'Arcy	09/01/2024	09:45	10:15	00:30	M060	4	
						M018 x 1		
SC/LF	Tolleshunt D'Arcy	10/01/2024	09:45	10:45	01:00	M060 x 3	4	
BC/LF	Tolleshunt D'Arcy	11/01/2024	10:30	11:00	00:30	M060	8	
SC/LF	Tolleshunt D'Arcy	16/01/2024	09:00	09:30	00:30	M060	1	
BC/SA	Tolleshunt D'Arcy	24/01/2024	14:00	14:30	00:30	M060	3	
					3:00:00		20	

Agenda Item 17.2